the name of the newspaper

a headline

an introductory paragraph that includes the 5 Ws

pictures with captions

facts about the main events

third person and past tense

quotes written as direct speech

a conclusion paragraph to explain what might happen next

Y3/Y4 statutory spelling words

standard verb inflections consistently used, e.g. we were, not we was, I did, not I done, etc.

writing organised into paragraphs around a theme

simple layout devices in non-fiction, e.g. headings and sub-headings

nouns or pronouns used appropriately to aid cohesion and avoid repetition, e.g. he, she, they, it, etc.

noun phrases expanded by the addition of modifying adjectives and prepositional phrases, e.g. the strict teacher with curly hair

fronted adverbials used, e.g. As quick as a flash, Last weekend, etc. followed by a comma

possessive apostrophes used accurately for plural possession, e.g. girls' toilets, children's toys, etc.

prefix words spelt correctly, e.g. irrelevant, autograph, incorrect, disobey, superstar, antisocial, etc.

suffix words spelt correctly, e.g. usually, poisonous, adoration, etc.

homophone spelt correctly, e.g. which and witch

knowledge of word families used to aid spelling

reporter's name