

the correct tense
used consistently
including the
present perfect
tense

'a' or 'an' used
correctly

writing organised
into paragraphs
around a theme

simple layout
devices in non-
fiction, e.g.
headings and
sub-headings

conjunctions to
express time,
place and cause,
e.g. when, before,
after, while, so,
because, etc.

adverbs to express
time, place and
cause, e.g. then,
next, soon,
therefore, etc.

prepositions to
express time, place
and cause, e.g.
before, after, during,
in, because of, etc.

subordinate clauses

prefix words
spelt correctly,
e.g. irrelevant,
autograph, incorrect,
disobey, superstar,
antisocial, etc.

suffix words
spelt correctly, e.g.
usually, poisonous,
adoration, etc.

common
homophones spelt
and used correctly,
e.g. which and witch

Y3/Y4 statutory
spelling words

headings and
sub-headings

introduction
sentence(s)

a list of what
is needed

steps in
chronological order

imperative
(bossy) verbs

numbers to separate
the steps

conclusion sentence

adverbs,
conjunctions and
prepositions to
show time