

a question
title

question
mark

full stop

an
introduction

correct form of
past tense

capital
letter for a
proper noun

facts to
explain how
something
works or why
something
happens

correct form of
present tense

co-
ordinating
conjunction

information
in ordered
sections

suffix
-ment, -ness,
-ful, -less or
-ly

subordinating
conjunction

a picture to
explain
something

sentence
punctuated
with capital
letter

expanded
noun
phrase for
description
or detail

exclamation
mark

apostrophe for
possession

sentence type:
question

commas in
a list

common
exception word

sentence type:
statement

apostrophe for
contraction

sentence type:
exclamation