Summary or Paraphrase

What Is a Summary?

A **summary** only covers the main points of a text. It simply reduces the text and highlights the important points.

What Is Paraphrasing?

Paraphrasing rephrases a text using different words. It states the meaning of a text in a different or more easily understood way.

How to Write a Summary

1. Read the entire text.
2. Circle 10 of the most important words and phrases.
3. Write these important words and phrases on the lines below.
4. Use your list to create a summary by highlighting the important points.

My Summary

_____ _____

_____ _____

_____ _____

_____ _____

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_____ _____