

## Unit 7 Self-assessment

---

*For each learning objective, give yourself a mark that best matches your ability.*

---

1 = I do not understand

2 = I understand but have some questions

3 = I understand and can do it by myself

4 = I can understand and can help a colleague

| Lesson     | GSE learning objectives  | Mark | Need help?   | More practice   |
|------------|--|------|--|---|
| <b>7.1</b> | <ul style="list-style-type: none"><li>• I can give or seek personal views and opinions in discussing topics of interest.</li><li>• I can understand a large part of a video on a work-related topic.</li><li>• I can carry out a prepared interview, checking and confirming information as necessary.</li></ul>   |      | Go back to:<br>-> Coursebook, p. 68 and 69                                 | -> Workbook, p. 34<br>Exercises 1–3                         |
| <b>7.2</b> | <ul style="list-style-type: none"><li>• I can express and comment on ideas and suggestions in informal discussions.</li><li>• I can understand the details of extended talks or interviews about people's lives and experiences if delivered in clear, standard speech.</li><li>• I can tell a simple anecdote.</li><li>• I can write a simple anecdote.</li></ul>   |      | Go back to:<br>-> Coursebook, p. 70 and 71<br>-> Grammar reference, p. 124 | -> Workbook, p. 35<br>Exercises 1–3, p. 36<br>Exercises 1–3 |
| <b>7.3</b> | <ul style="list-style-type: none"><li>• I can scan several short, simple texts on the same topic to find specific information.</li><li>• I can express and comment on ideas and suggestions in informal discussions.</li><li>• I can understand decisions made during a meeting.</li><li>• I can use a range of fixed expressions to express preference.</li><li>• I can express preference, giving reasons.</li></ul> |      | Go back to:<br>-> Coursebook p. 72 and 73                                  | -> Workbook, p. 37<br>Exercises 1 and 2                     |
| <b>7.4</b> | <ul style="list-style-type: none"><li>• I can identify strategies and expressions to maintain a conversation.</li></ul>  |      | Go back to:<br>-> Coursebook, p. 74 and 75                                 | -> Workbook, p. 37<br>Exercise 3                            |

|                            |  |  |   |  |
|----------------------------|--|--|---|--|
|                            | <ul style="list-style-type: none"> <li>• I can use a basic repertoire of conversation strategies to maintain a discussion.</li> <li>• I can initiate, maintain and close simple, face-to-face conversations on familiar topics.</li> </ul>   |  |   |  |
| <b>7.5</b>                 | <ul style="list-style-type: none"> <li>• I can use a basic repertoire of conversation strategies to maintain a discussion.</li> <li>• I can understand problem and solution relationships in a structured text.</li> <li>• I can make suggestions and recommendations on work-related topics.</li> <li>• I can give advice including reasons.</li> <li>• I can write a short, simple work-related report outlining key issues.</li> <li>• I can describe hypothetical (counterfactual) results of a current action or situation using the second conditional.</li> </ul> |  | Go back to:<br>-> Coursebook, p. 76<br>-> Grammar reference, p. 124 | -> Workbook, p. 38 Exercises 1–3<br>-> MyEnglishLab: Optional Grammar practice |
| <b>Business Workshop 7</b> | <ul style="list-style-type: none"> <li>• I can identify key information in an extended text or article.</li> <li>• I can recognise when examples are being given in a structured presentation on an unfamiliar topic.</li> <li>• I can summarise and give opinions on issues and stories, and answer questions in detail.</li> <li>• I can write an email giving details of work-related events, facts or plans.</li> </ul>  |  | Go back to:<br>-> Coursebook, p. 100 and 101                        |  |

---

*Portfolio*

---

| New words I learned | Expressions and phrases that I will find most useful (new words that will help me at work/on my course) | Useful documents I have created |
|---------------------|---|---------------------------------|
|                     |   |                                 |