COMMUNICATE with CONFIDENCE

مرجع كمعرش زبان ايرانيان irLanguage

WORKBOOK

- Vocabulary
- · Reading and Writing
- Video-based Listening
- Grammar

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Speak, Speak,

COMMUNICATE with CONFIDENCE

WORKBOOK

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این مجموعه با لوگوی مرجع زبان ایرانیان به صورت نشر برخط و حامل به ثبت رسیده است کپی برداری از آن خلاف قانون، شرع و اخلاق است شامل پیگرد خواهد شد

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Lesson 1: Vocabulary

Part 1

Match the words on the left with their definitions on the right.

1.	single —	A. A person who doesn't have any siblings
2.	engaged	B. A person who is not married
3.	divorced	C. A person who is the oldest child in a family
4.	fiancé (m.) / fiancée (fem.)	D. A person who was married but isn't any more
5.	spouse	E. A person who has an older brother and a younger sister
6.	middle child	F. A person who has promised to get married
7.	firstborn	G. The person you are married to
8.	only child	H. The person you are going to marry

Part 2

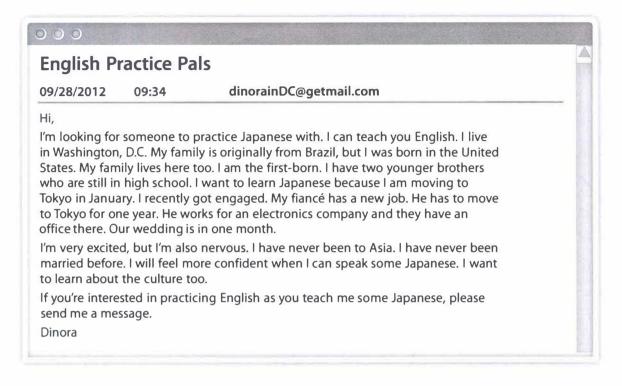
Complete each conversation using the words and phrases in Part 1. In class, practice the conversations with a partner.

with a partner.
1.
Yumi: Hi, Matt. The other day I saw someone who looks a lot like you. Do you have a sister who is about 20 years old?
Matt: No. In fact, I don't have any brothers and sisters. I'm 2.
Patricia: I heard you are getting married. Congratulations!
Dolores: Thanks. Now that I am, there is so much to do to plan the wedding.
3.
Frank: I don't think I'll ever get married.
Anders: Really? You want to be your whole life? Not me! I want to have a
, some kids, and a nice little house.
Frank: You're crazy!
4.
Marco: Didn't you tell me you have a lot of brothers and sisters?
Paula: Yeah. I have three brothers and two sisters. I'm the oldest so I always help my mom.
Marco: Oh, so you're the That must be fun but also a little hard
Paula: Yeah, but I love my brothers and sisters. It's always crazy at my house, but always fun.

Lesson 1: Reading & Writing

Part 1

Read the blog post below.



Mark the statements T (true) or F (false).

 1.	Dinora	was	born	in	Brazil.	

- ____ 2. She lives in Washington, D.C.
- ____ 3. She is the oldest child in her family.
- ____ 4. She has two brothers.
- _____ 5. Dinora's husband is in Japan.
- _____ 6. She is going to move to Japan in January.
 - ____ 7. She's never been to Japan before.



- 1. Do you think this is a good way to find someone to practice a language with? Why or why not?
- 2. What information is good to include in this kind of post?

Part 2

Write a post to introduce yourself to a student in another country. Use the blog post as a model.

Part 3

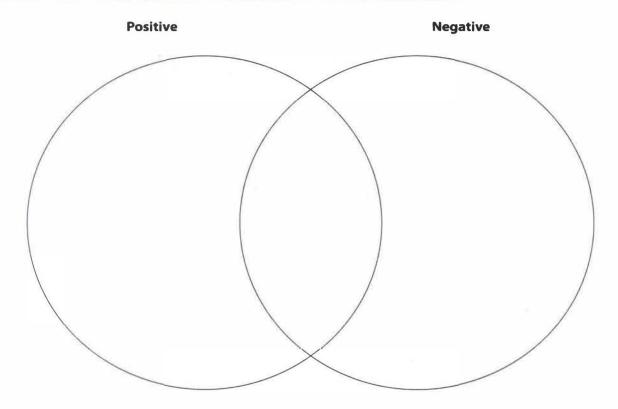
Exchange your post with a classmate. How are they the same or different?

Lesson 2: Vocabulary

Part 1

Are these words positive, negative, or both? Write them in the diagram. In class, talk about your ideas with a partner.

a role model a follower a loner a pessimist a know-it-all an optimist a born leader a problem solver



Part 2

Complete the sentences with ideas from Part 1 and your own ideas. Make sentences that are true for you. In class, take turns reading your sentences with a partner.

. 1	1 1
is a born	leader.

- 2. A _____should also be _____
- 3. I'm a ______
- 4. I don't really like people who are _______
- 5. ______ is an optimist, but ______ is a pessimist.
- 6. A good role model must _____
- 7. A problem solver ______
- 8. _____ should be class president. He/She is a(n) _____
- 9. Followers are often ______

Lesson 2: Reading & Writing

Part 1

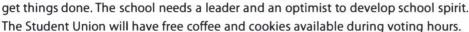
Read the article below.

Student Union President Elections

On Monday, students will vote for Student Union President. Voting will take place in the Student Union between 8 a.m. and 5 p.m. The results will be posted here the same evening.

Six candidates are running for Student Union President: Alan Walker, Dalia Ramiro, Maria Cabral, Hanaa Nasser, Robert Graham, and Ji-Won Kim.

As the editors of the school newspaper, we support Maria Cabral for president. She is a born leader and problem solver. When she was head of the campus tour guides, Cabral recorded the tour so visitors could go independently. She also pushed the school to make the paths easier for visitors in wheelchairs. Cabral has many good ideas for the Student Union. She works well with other people, so she can





Complete the sentences with words from the article.

1.	Students will vote	for Student	Union Presid	dent on	

- 2. Students can vote between ______ and 5 p.m.
- 3. There are _____ candidates for president.
- 4. The ______ of the school newspaper support _____.
- 5. They think she is a _____ and ____.
- 6. Cabral used to be ______
- 7. There will be free ______ and _____ in the Student Union during voting hours.

PAIR WORK Discuss the questions.

- 1. What qualities do you think make a good student president?
- 2. When have you had a leadership role in the past?

Part 2

People often need written recommendations for jobs or other positions. Write a recommendation for someone you know. Use the third paragraph above as a model.

Part 3

Exchange your recommendations with a classmate. Did you mention any similar qualities? Are the recommendations persuasive?

Lesson 3: Vocabulary

	4
 	- 4

Un	scramble the characteristi	cs of people.		
1.	doy	yom 5.	belxefil	
2.	ilba	nelre 6.	teamumir	
3.	ied	osnrecta 7.	ivggriofn	
4.	tae	rum 8.	eresbilnops	
Pa	art 2			
	e the words from Part 1 to artner.	complete each senten	ce. In class, take turns reading the senten	ces with
1.	Whenever you have a pro	blem, your uncle is alv	vays there for you. He is very	
	Even though he is only 18 his age.	3 years old, he is in his	third year at university. He is very	for
3.	You like to change your p	lans a lot, but luckily y	our friend is and d	loesn't get upset.
4.	When your brother does	something wrong, you	r mother doesn't stay angry very long. Sh	e is
		y one minute but kind	the next become famous because they ar	e
	She's 20 years old, but she	acts like she is 15. She	's	
7.	People know you will take	e care of things in you	classroom. They think you are	
8.	Your friend always thinks	about other people ar	d how they feel. She is	
Pa	art 3			
Us	e the words from Part 1 to	write the opposites.		
1.	irresponsible	4.	inflexible	
2.	immature	5.	inconsiderate	
3.	unforgiving	6.	unreliable	
In	class, use the opposites wi	th a partner.		
A:	My sister is a little irresp dinner. My mom was w	•	edidn't call to tell my mom that she woul	d be late for
B:	So your sister needs to b	oe more		
A:	Yeah.			

Lesson 3: Reading & Writing

Part 1

Read the letters below.

Family drama

Dear Dr. Drama,

I'm getting married next month and I have a problem. My brother and I do not get along. In fact, we haven't spoken in months. He is older than I am, but he is moody and immature. He is mad at me because of something very small. I borrowed his car one night to go out with some friends. I went a little too fast and we had a little accident. I hit a tree, and there was a small dent in the front and a flat tire, but that is easy to fix. You could still see through the crack in the windshield. Anyway, I think he should be more flexible and forgiving. Now, should I invite him to the wedding?

Dear Bummed,

It sounds like you are the one who is immature. You crashed your brother's car! He has a right to be mad at you. Have you made a sincere apology? Did you offer to pay for the repairs? I think you need to be more responsible. Apologize, and invite him to the wedding.

Dr. Drama

Answer the question	S.
---------------------	----

TATI ' D 1	1 1 1 1.1	•
Who is Riimmed	having a problem with	
 VVIIO IS DUITITICA	Having a Diodicin with	

- 2. What is happening next month?
- 3. Is his brother older or younger?
- 4. Why did Bummed have an accident?
- 5. What happened to the car?
- 6. What does Dr. Drama tell Bummed to do?

o. What does Di. Diama ten Dammed to do.

PAIR WORK Discuss the questions.

- 1. Who do you agree with more, Bummed or his brother? Why?
- 2. What do you think of Dr. Drama's advice?

Part 2

Write a letter to Dr. Drama asking for advice. Describe a real or imaginary problem you are having or had in the past with someone in your family.

Part 3

Exchange letters with a classmate. Write a response.

Lesson 4: Vocabulary

Read the conversations. What values are they talking about? Write your answer on the line. In class, talk about why you chose the values. Then practice the conversations with a partner.

1.	
A: I don't understar	nd this homework at all!
B: Don't worry. I'll	help you.
2	
Mom: It's important And if some	It to help your friends when they need it. And not to gossip about them one says something bad about them, you shouldn't agree. You tell me all the time!
Soli. 1 kilow, Molli.	Tou tell life all the time:
3	
A: Mateo always us just met.	es Mr. and Mrs. when he is talking with people he
B: And he never in	terrupts.
4	
A: Collin never tell:	s a lie.
B: Yeah, and at a st	ore, if someone gives him too much money, he never keeps it.
5	
	her stayed at school to help me until 8:00.
	He always gives students help, even when he needs to do other things.
6	and
Radio announcer:	Last night, there was a big fire on Main and First. Before the firefighter got there, some neighbors went into the house and helped the people. We have a caller who was there.
Caller: It was amaz was really d	ring. The fire was everywhere. But the neighbors went in, even though i langerous.
7	
A: Massimo doesn'	t give up. If he can't do something, he keeps practicing until he can.
B: I know. I saw his	m practicing basketball for four hours last Saturday!
8	
	and now, a fantastic story! Last night, there was a big car accident.
News reporter 2: T	hat's right, Bob. Two cars drove by without doing anything. But then a nan stopped to help, and because of him, no one died.
News reporter 1: 1	He reminds us that it is important to help others.
9.	and
	nous because when they win, they are really kind to the other team.
	lose, they are kind, too.



Lesson 4: Reading & Writing

Part 1

Read the essay below.

My Hero

Heroes come in all shapes and sizes. They can be army generals, or presidents, or police officers. A hero is someone who changes your life, maybe even saves it. My hero is a 12-year-old girl whose name I never knew.

When I was a child, I had many problems. I wore glasses and was funny-looking. I had red hair that stuck out all over my head. I also had a speech problem. I couldn't say the letter s. I was smart, but I never talked in school. The other kids teased me. They called me names. Sometimes they pushed or tripped me. I hated school and I hated myself.

One day, a couple of boys started to push me around on the playground. They threw my books on the ground and ripped my homework. Other kids stood around watching, but no one did anything. Suddenly, a girl pushed her way towards the two boys.

"Stop being bullies," she said. They laughed at her. She wasn't afraid. She picked up my books and handed them to me.

The teasing didn't stop that day, but my fear did. Her compassion and kindness gave me the courage to stand up for myself.

Check the person or people who have each quality.

1.	fear	☐ the writer	\square the boys	☐ the girl
2.	compassion	☐ the writer	☐ the boys	☐ the girl
3.	respect	☐ the writer	\square the boys	\square the girl
4.	disrespect	☐ the writer	☐ the boys	☐ the girl
5.	immaturity	☐ the writer	☐ the boys	\Box the girl
5.	kindness	☐ the writer	☐ the boys	☐ the girl

PAIR WORK Discuss the questions.

- 1. Why was the writer teased so much?
- 2. How common do you think bullying is? Why does it happen?
- 3. Have you ever seen or experienced bullying?

Part 2

Describe your hero. Who is it? What did he or she do for you? What qualities does he/she have?

Part 3

Exchange the description with a classmate. How are your heroes similar or different?

PEOPLE

Lessons 1-4: Video Cloze

Watch A Weekend Away and fill in the blanks.

Maria:	This is perfect. We get to go to New	Eric:	Sometimes, I wish I were more like
	York City! I'm so excited!		him. He's more
Eric:	Is the hotel you and Jill staying in OK?		than me, too.
Maria:	I think so. It looked really nice in the	Tom:	Hey! So are you! And you're really
Tom:	pictures. Are you nervous about staying with Eric's? Not at all! I'm excited to meet them.	Maria: Eric: Maria:	Thanks, guys.
	Especially his Where is Jill, by the way?	Wiai ia.	but I just got a text from Jill that she's on her way down.
Maria:	I don't know. She said she was on her	Eric:	So, what was I talking about?
	way.	Tom:	Your brother and how he's sociable.
Eric:	She always says that. Well, we still have some time left before our bus.	Eric:	Right.
Maria:	So, Eric. What's your brother like?	Tom:	I think we can learn a lot of
Eric:	He's the He's a	Jill:	from our family (15) Sorry guys.
	friends. And he has an awesome job. He makes apps for smartphones. He's an	Eric:	Jill, we're only going to be there for two days.
	innovator and a	Jill:	I know. Wait.
	(6)	Tom:	What?
Maria:	Wow. He sounds so	Jill:	I forgot something upstairs.
	(8)	Eric:	What did you forget?
Tom:	Yeah I can't wait to meet him.	Jill:	I definitely need another shirt.
	He's my	Eric/Maria/: Tom	NO!

Lessons 1-4: Grammar A

Uses of need

Need means that the thing desired is very important or required. I **need** to get my grandmother a birthday present.

In this use of the word need, the modal auxiliaries must, have to, or have got to can provide the same meaning.

Rob **needs** to call his brother.

Rob must call his brother.

Rob has to call his brother.

Rob has got to call his brother.

Notice that must uses the infinitive form of the main verb without to.

Need can provide the same meaning as the modal auxiliary should to indicate advisability.

She needs to be more flexible.

She **should** be more flexible.

Need can be used as a noun or a verb with an object. It also has an adjective form.

Noun: Sara is in **need** of a new dress.

Verb: Sara needs a new dress.

Adjective: They help needy children.

6. We need to forgive and forget. (should)

Part 1

Complete the sentences with the correct form of need.

1.	Jill to explain the situation to her daughter.		
2.	Erik is in of a place to stay when goes on his trip next week.		
3.	I have enough money. There is no to worry.		
4.	Deborah doesn't like to be alone. In fact, she is very		
5.	That salesclerk was rude. I an apology from her.		
6.	Monica really to be more responsible.		
	write the sentences with the words in parentheses.		
1.	Jenna needs to be more reliable. (have to)		
2.	Mark needs to take more responsibility. (should)		
3.	You need to be less judgmental. (must)		
4.	Lisa needs to visit her parents. (have got to)		
5.	Lee needs to e-mail his fiancée. (should)		

Lessons 1-4: Grammar B

Expressions of quantity

You can use these expressions of quantity to describe how much or how many:

- all (100%)
- almost all (95–99%)
- most (a large part; the majority)
- some (a small to medium part)
- both (2)
- one (1)
- none (0%, not one of)

All of my siblings are older than me.

Almost all of my friends have small families.

Most of my friends are reliable and considerate.

Some of my cousins live near us.

Both of my parents are teachers.

One of my brothers is an engineer.

None of my friends have cars.

When using all, most, and some, the subject and verb must agree.

All of the students are in class today.

Most of my relatives are sociable.

Some of these books are interesting.

All of the pizza is gone.

Most of my family speaks Portuguese.

Some of this book is boring.

When using both, the verb is always plural. When using one, the verb is always singular.

- I have two daughters. Both of them are very sweet and intelligent.
- One of my sisters is a nurse.

When using none, if the subject is singular, the verb is singular. If the subject is plural, the verb can be singular or plural.

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- · None of the pie is left.
- None of this grammar lesson makes any sense.
- · None of the students understand it. / None of the students understands it.

Part 1

Complete the sentences with the word that matches the quantity or is the correct form of the verb in parentheses.

1.	All	of my friends are married (100%)
2.	·	of my siblings live near me. (0%)
3.	One of my cousins _	at the mall. (work)
4.	None of the money _	left. (be)
5.		of my cousins are the same age as I am. (the majority)
6.	Some of my family _	English. (speak)

7. All of my friends ______ to try new things. (like)

8. Both of my parents ______ near me. (live)

Lessons 1-4: Grammar C

Using pretty

Pretty can be used to mean very.

My brother is **pretty** talented. My brother is very talented.

Lisa is **pretty** smart. Lisa is very smart.

Pretty is usually used when the situation isn't as serious (pretty bad < very bad).

Jason is pretty unreliable, but Lara is very unreliable.

Pretty can also be used to mean fairly (somewhat).

Sandra is a **pretty** good leader, but Marc is better.

Pretty does not have the same meaning as too.

This test is **pretty** hard, but I can do it.

This test is too hard. I can't do it.

Part 1

Circle the correct word to complete the sentences.

- 1. James is pretty too interested in becoming student union president.
- 2. However, James is **pretty/too** unreliable, so no one will vote for him.
- 3. I can't visit my family because they live pretty/too far away—3,000 miles!
- 4. I'm happy because my sister lives **pretty/too** close to me—just a few miles away.
- 5. Tom and Jen are getting married pretty/too soon. We can hardly wait for the wedding!
- 6. Sandy is **pretty/too** independent. She is going to be very lonely some day!
- 7. Marta is **pretty/too** reliable, but her sister is much more reliable.
- 8. George is **pretty/too** unforgiving. He won't forgive me for forgetting his birthday.

Part 2

Complete the sentences with pretty or very.

- 1. Flo is ______ pretty ____ flexible, but she really doesn't like surprises.
- 2. Grant is ______ generous. He's the most generous person I know!
- 3. Peter is _____ rude. He interrupts people all the time!
- 4. Lisa is _____ friendly, but sometimes she seems a little shy.
- 5. I'm ______ mature, but my sister is much more mature than I am.
- 6. My roommate is _____ moody. She is always angry or unhappy about something.

Lesson 5: Vocabulary

Part 1

Rank these places to stay from a (most expensive) to e (least expensive). Then write two words or phrases that describe the good points of each place.

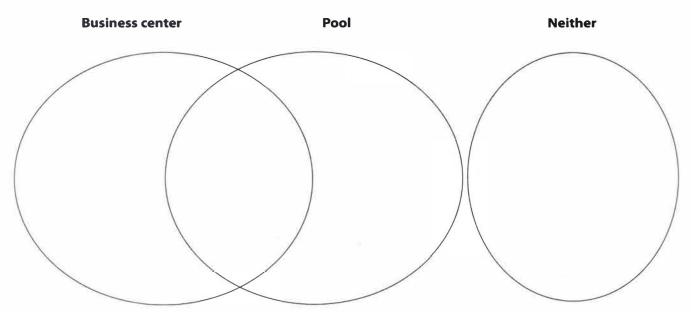
1	dorm	convenient location. meet new people	
2	hotel		
3	motel		
4	campground		
5	vouth hostel		

In class, compare answers with a partner. Did you rank the places to stay in the same order?

- A: We can meet new people in dorms.
- B: Yeah, and they are very convenient.

Part 2

What do the places in Part 1 usually have? Write the places in the diagram. In class, compare answers with a partner.



Part 3

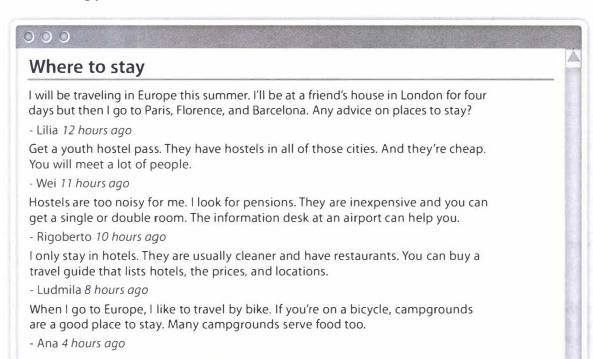
Answer the questions so they are true for you. In class, take turns asking and answering the questions with a partner.

- 1. Do you prefer to stay in a single or double when you travel? Why?
- 2. Is it better to make a reservation or get a place to stay when you get to the city? Why?

Lesson 5: Reading & Writing

Part 1

Read the blog posts below.



Match the traveler's name to the place they like to stay.

1.	Ana	a.	youth hostel
2.	Ludmila	b.	pension
3.	Lilia	c.	house
4.	Rigoberto	d.	hotel
5.	Wei	e.	campground



PAIR WORK Discuss the questions.

- 1. Who do you agree with?
- 2. What are some advantages and disadvantages of each place?

Part 2

Write your own post. Where do you like to stay when you travel? Why? What are some disadvantages?

Part 3

Exchange papers with a classmate. Do you like to stay at the same kind of place when you travel?

Lesson 6: Vocabulary

Part 1

Match the words on the left with their meanings on the right.

1.	curfew	A.	sound(s)
2.	key	B.	the place where you exercise
3.	noise	C.	people who belong to a group
4.	pool	D.	ordering food and drinks that are brought to your room
5.	guests	E.	the time by which you must return to the place you are staying
6.	bathroom	F.	expensive or important things
7.	health club	G.	the place where you take a shower or bath
8.	valuables	H.	the place where you swim
9.	members	I.	the people staying at a hotel

Part 2

10. room service

Imagine you are the manager of a new hotel and must decide what is allowed and not allowed. Write the rules for each topic in Part 1. You can also make suggestions instead of rules. (Please...) In class, compare answers with a partner.

J. the thing you use to unlock a door

1.	There is no curfew. You can stay out as late as you want.
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Lesson 6: Reading & Writing

Part 1

Read the website below.

New way to stay CouchSurfing for beginners



Looking for a way to meet people and save money when you travel? Try CouchSurfing. When you CouchSurf, you stay at a stranger's house for free. In return, you agree to put up strangers in your home. You may actually sleep on a broken couch, or you may have a nice bed. Wherever you end up sleeping, you should follow a few "rules."

- 1. **Bring a little present.** Your host cannot charge you money to stay at his/ her house, but you should give something to be nice. You could make the host dinner or bring something from your hometown.
- **2. Show consideration.** Don't leave the couch or bedroom a mess. Pick up after yourself. Don't be noisy or disturb the host when you come in at night.
- **3. Be friendly.** One reason why people decide to host guests on their couches is because they want to meet people and have new experiences.
- **4. Discuss arrangements ahead of time.** Find out where to leave the key. Ask what their schedule will be when you are there.
- **5. Respect their belongings.** If you use the host's food, replace it or offer to pay for it. Don't use anything without asking.

Write the number of the rule next to the detail.

2	Hoete	often	want t	o meet	new peor	ماد
7	HOSES	OHEH	wanii	() Inter	new neon	110

____ b. Offer to pay for any food you eat.

____ c. Make your bed/fold your blankets.

_____ d. Your stay is free.

_____ e. Ask about the host's schedule.

PAIR WORK Discuss the questions.

- 1. What are some advantages and disadvantages of this form of travel?
- 2. Have you ever couch surfed? Would you like to try it?
- 3. Do you know of any other interesting ways to travel?

Part 2

Imagine you are hosting a couch surfer in your home. Write a list of rules you want them to follow.

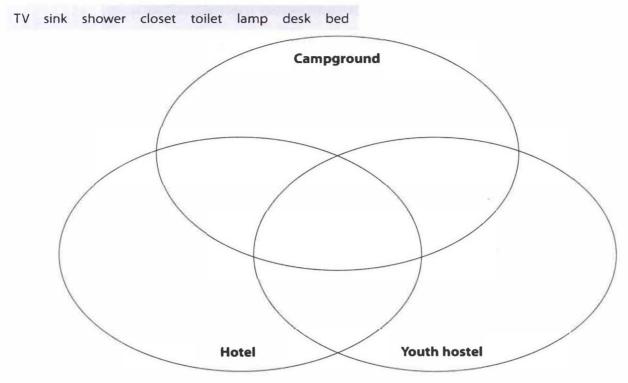
Part 3

Exchange your instructions with a classmate. Are your rules similar? How are they different?

Lesson 7: Vocabulary

Part 1

Where do you find these things? Write the words in the diagram below. Add at least one thing to each place. In class, compare answers with a partner.



Part 2

Write the problems with a hotel room. In class, practice the conversations with a partner.

Let me get someone to come and clean it.

I'm very sorry. I'll have someone bring you a new remote so you can change the channels
I can ask housekeeping to bring you some clean pillows right away.
I'll have a plumber come and look at it.

Lesson 7: Reading & Writing

Part 1

Read the hotel review below.

Dew Drop Inn مرجع زبان ایرانیان The Dew Drop Inn opened last month on wasn't made. The table was broken, and the room hadn't been cleaned. We went back Main Street in the downtown area. At first glance, the lobby is attractive with a large downstairs and checked out. The manager gave us a coupon for a free night's stay. The waterfall and colorful floor tiles. However, rates are very inexpensive anyway, but it on our visit, a pipe was leaking. There was water on the lobby floor causing a safety was a nice gesture. Maybe when they have problem. The service at the front desk was solved their problems, we'll try again. friendly but slow. The desk clerk couldn't find our reservation, and when she did it © © © Rooms was incorrect. We asked for a room with \odot \odot \odot Service two double beds and they only had a room 00 Cleanliness with a single queen. When we arrived at \odot Price the room, we were very disappointed. There were many problems with the room. We couldn't plug in the TV and the bed

What is good about the hotel (+)? What is not so good (-)? Complete the chart.

+		e:	
	5		

PAIR WORK Discuss the questions.

- 1. Do you want to go to the Dew Drop Inn? Why or why not?
- 2. Does the review talk about things that are important to you?
- 3. What do you want to know about a hotel? What is most important to you?

Part 2

Write a review of a hotel you know. Describe the rooms, the cleanliness, the service, and the price.

Part 3

Exchange reviews with a classmate. Do you want to go to his/her hotel? Why or why not?

Lesson 8: Vocabulary

Part 1

Would you like to do these jobs? Rank them from 1 (want	t to be the most) to 8 (want to be the least).
a restaurant server a train reservat	ions agent
a flight attendant a travel agent	
a salesclerk a hotel clerk	
a bus driver a parking atten	dant
In class, compare answers with a partner. When you can,	give reasons for your answers.
A: I'd like to be a travel agent the most.B: Really? Why?A: I know a lot about different cities and I like helping personal cities.	eople.
Part 2	
In each conversation, there is a mistake. Cross it out and practice the correct conversations with your partner.	write the correct word(s) on the line. In class,
 A: I can tell you when we're at the stop for the mall. 	4. A: Would you want me to purchase your plane ticket for you?
B: That could be great. Thanks.	B: Yes, thank you.
would	5. A: Something to drink?
2. A: I be happy to order a size 10 for you. It'd be	B: No. I'd like a cola, please. Oh, and when are we
here in a week.	going to be landing?
B: That won't be necessary.	6. A: I can give you a double instead of a single.
3. A: Do you like me to give you a minute to look at the menu?	B: Really? I'd appreciating that.
B: That's OK.	
Part 3 In each conversation in Part 2, what is A's job? Write the j	iobs listed in Part 1 on each line
	obstisted in Fart Foir each inte.
1.	
2.	
3.	
4	
5	

Lesson 8: Reading & Writing

Part 1

Read the notice below.

Tourism service careers Do you love travel? Are you a people person?

The Department of Travel and Tourism has an open house on Tuesday, 3-5 p.m. in Becket Hall. Come learn about jobs in a fast-growing industry. This diverse field includes many exciting opportunities.

- Flight attendants can fly all over the world. Their work requires
 excellent communication and problem-solving skills, and the ability to
 think on their feet. They may have to manage difficult passengers and
 emergency situations.
- Travel agents need to have both excellent communication and computer skills. They are constantly learning about the travel world, and thrive in a fast-paced environment.
- Hotel personnel have a wide range of responsibilities. They need to care for guests by taking their reservations and checking them out. Employees who work at the concierge desk must have a thorough knowledge of their cities, and also the creativity to help guests with any problem.

	,
1.	checks out guests
2.	has excellent problem-solving skills

- 3. has good computer skills
- 4. may need to handle emergencies ______
- 5. needs to know a lot about the city _____

Write the name of the job next to the description.

6. works in a fast-paced environment

PAIR WORK Discuss the questions.

- 1. Which job do you think is the hardest?
- 2. What other travel jobs do you know about?
- 3. Would you like a job in the travel industry? Why or why not?

Part 2

Think about a job field you know. Write a flyer for an open house to interest people in those jobs.

Part 3

Share your flyer with a group of classmates. What job fields did everyone write about? Which flyer is the most interesting? Why? Do you want to work in any of these jobs?

VACATIONS

Lessons 5-8: Video Cloze

Watch Checking In and fill in the blanks.

Maria:	Wow, this is	Hotel clerk:	Very well. So, you are Till!
	really nice.	Jill:	No. Yes. Nevermind.
Jill:	Yeah. It's better than the pictures.	Hotel clerk:	Here are your room
Jill:	Good afternoon. We're here to		yourself to hot tea and coffee in your
Hotel clerk:	Hi. Do you have a?		room. You can't make noise after
Maria:	Yes, we do.		midnight and you can't have any parties.
Hotel clerk:	Can I have the name of the person who	Maria:	OK. No parties.
	made the reservation?	Jill:	Thank you.
Jill:	Jill Willcox. W-I-L-L-C-O-X.	Hotel clerk:	Front desk. Who? Till?
Hotel clerk:	Thank you. Hm Looks like there's no reservation.	Jill:	No, it's Jill - Yes. It's Till Millfox from room 401.
Jill:	But, I'm sure I made a reservation.	Hotel clerk:	Oh, hi. How can I help you?
Hotel clerk:	I have a Till Millfox.	Jill:	The light in our room
Jill:	That's me. Just spelled wrong.		(13)
Hotel clerk:	May I see your? But it says Jill	Hotel clerk:	Hm. It may need a new light.
	Willcox. And the reservation is for Till	Jill:	Yes, it does.
	Millfox.	Hotel clerk:	Oh. Would you like me to send someone
Jill:	Right. The person must have took down		to it?
	the wrong name.	Jill:	Yes.
Hotel clerk:	I see.	Hotel clerk:	I'd be happy to call Bob for you.
Maria:	Can we speak to the manager?	Jill:	OK. Will he come soon?
Hotel clerk:	I'll call him. Bob? This is Pam from the	Hotel clerk:	As soon as he answers the phone.
	(6)	Jill:	OK, thank you.
	I have a Jill	Maria:	Jill?
	Willcox who says the reservation was made as Till Millfox. Uh huh. Hm	Jill:	I'm on the phone.
	Huh. OK. Thanks.	Maria:	I can't see anything!
Jill:	What did he say?	Jill:	Please, send someone soon.
Hotel clerk:	Nothing. It was his	Hotel clerk:	I can bring some flashlights while
Maria:	Listen. We for the		you wait.
	hotel.	Jill:	Yes. Thank you!
Jill:	Here's the	Hotel clerk:	Now where are those flashlights? Here
	(10)		they are.

Lessons 5-8: Grammar

Noun clauses

A noun clause is a dependent clause that can take the place of a noun or noun phrase.

- Jill isn't here yet. I wonder where she is. I'm not sure if she'll come.
- Who's that guy? I don't know who he is. But I know that he works at the hotel.

There are three types of noun clauses.

Wh- clauses (when, where, who, why, how)

- I don't understand why pets are not permitted in the hotel.
- Does anyone know how to make a train reservation online?

If clauses

- Do you know if there is air conditioning at the hotel?
- Can you tell me whether or not the restaurant is still serving breakfast?

That clauses (the word that is optional)

- I think that the toilet is broken. / I think the toilet is broken.
- Did you know that this is the oldest restaurant in Madrid?
- The concierge says we need to pay extra for another person to stay in our room.

Part 1

Read the sentences. Undereline the noun clauses.

- 1. Do you know how much the walking tour costs?
- 2. We don't know if the hostel has a kitchen.
- 3. The sign says we need to be in our rooms by 11 p.m.
- 4. Did the manager say when the restaurant opens?
- 5. I'm pretty sure that pets aren't allowed in this hotel.
- 6. Do you know whether someone can fix the TV by this evening?
- 7. Can you tell me if it's far to the museum?
- 8. She didn't say what time the bus leaves.

Part 2

Unscramble the noun clauses.

1.	. I said leaks/faucet/thethe faucet leaks	
2.	. Do you know pool/the/is/where	?
3.	. Do you know a/gym/if/there's	
4.	. The hotel said allowed/no/are/parties	
5.	. I don't know that's/good idea/a/whether	
6	The manager said 3 nm /time/is/sheck in	

Part 1

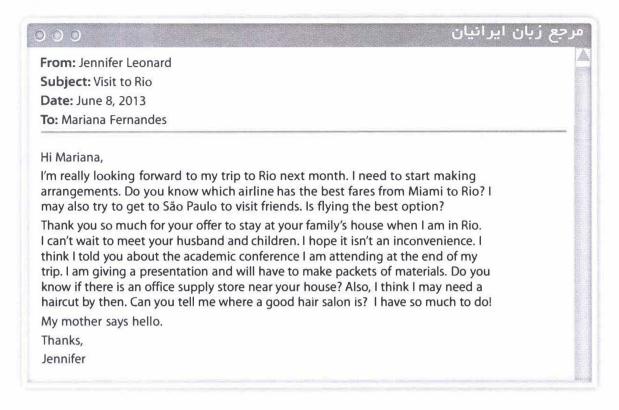
How often do you go to these places? Put the places into the best column for you. In class, talk about your ideas with a partner.

health food store hair salon travel agency boutique	food court electron	
More than once a month	Once a month	Few times a year/Never
		00
-		
Part 2		
Complete the conversations with with a partner.	true information abou	at your city. In class, practice the conversations
1.		
Lester: Can you tell me where a		
You:		
2.		
Eric: Do you know how much t		
You:		
3.		
Leah: Do you know if I can use You:	,	
4.		
Renee: Can you tell me where I	•	
You:		
5.		
Gus: Can you tell me if there's a	travel agency near her	re?

Lesson 9: Reading & Writing

Part 1

Read the e-mail below.



Complete the sentences.

1.	Jennifer	is	going to	next month	
----	----------	----	----------	------------	--

- 2. She is going to fly from ______.
- 3. She is going to stay with _____ in Rio.
- 4. Mariana lives with her ______ and _____
- 5. Jennifer is giving a ______ at a _____ at the end of her trip.
- 6. She needs to find an _____ and ____

PAIR WORK Discuss the questions.

- 1. What do you think the relationship is between Jennifer and Mariana?
- 2. Have you ever stayed with someone in another country? Would you like to?

Part 2

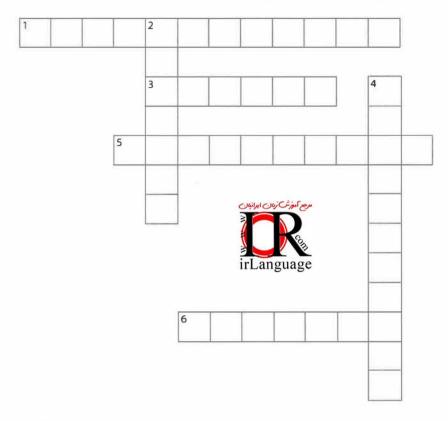
Imagine you are taking a trip to another city or country next month. Write an e-mail to someone who lives there. Ask questions about the place.

Part 3

Share your e-mail with a classmate. Did you want to know similar things?

Lesson 10: Vocabulary

Read the hints and write the words to complete the crossword puzzle.



Across

- 1. When a salesclerk told you to pay less than the real price, you were _____.
- 3. The money you get back because you paid more than the price.
- 5. When the letters in a word are not correct or in the wrong order.
- 6. When you can't find something, it's _____

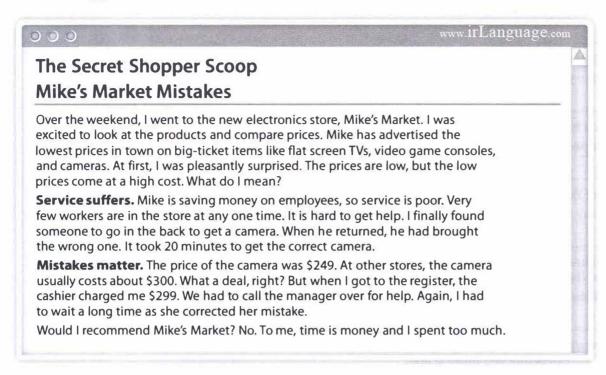
Down

- 2. A piece of paper you get after you buy something that shows what you paid.
- 4. When a salesclerk asked you to pay more than the real price, you were ______

Lesson 10: Reading & Writing

Part 1

Read the blog post below.



Match the cause to the result.

Result Cause _____1. very few employees a. service suffers _____2. low prices advertised b. hard to get help _____3. overcharged at the register c. waited 20 minutes d. had to get the manager _____4. brought wrong camera ____ 5. saves money on employees e. blogger went to Mike's Market ____ 6. took too much time f. no recommendation



PAIR WORK Discuss the questions.

- 1. Which is more important to you, service or price? Why?
- 2. What kind of customer should try Mike's Market?

Part 2

Write about a bad experience you have had at a store or other place where you were a customer.

Part 3

Discuss your experience with a classmate. Would you recommend the store to your classmate?

Lesson 11: Vocabulary

Part 1

Read the conversations. What job are they talking about? Write your answer on the line. In class, practice the conversations with a partner.

1.	
A:	My dog isn't eating. Can I make an appointment?
B:	What time are you free?
2	
	I'm here for a haircut.
	OK. Who is your appointment with?
	I want lots of flowers and a huge cake. My fiancé wants to have a performance after the dinner
B:	It will be a day you will never forget!
4.	
A :	You need to know a lot about food and you have to be creative. If you are interested, you should talk to some chefs and see if this would be a good job for you.
B:	Can you tell me how to set up an appointment with a chef?
5.	
	You still haven't taken a foreign language. You must take at least one year of French, German, Chinese, or Korean before you finish school.
B:	I know. I'm going to take Chinese next year.
6	
	om: Let's have some photos taken of the family. The kids are growing so fast.
	d: OK. I'll make an appointment. How about next Saturday?
	Taku is great. Even when I couldn't get it to turn on, he got all my files off the hard drive.
B:	Can you call him and make an appointment for me?
8.	
A:	I've had a sore throat for three days.
B:	You better make an appointment today. You know how busy his office gets.

Lesson 11: Reading & Writing

Part 1

Read the website.



Tips for making medical appointments

Everyone hates to wait at the doctor's office. You can save time and aggravation by following the tips below.

- 1. Make an appointment for first thing in the morning or right after lunch. Doctors can get further and further behind with each appointment. Avoid this problem by being the first appointment in the morning or the first after lunch.
- 2. Call early for a same-day appointment. If you need to see a doctor right away, you should call as soon as the office opens. Otherwise, their appointments may all be filled.
- 3. Complete paperwork ahead of time. You can often get forms online or have them e-mailed to you. Then you can fill them out at home rather than in the office. Keep a copy of your medical history at home so you can get specific details easily.
- 4. Wear appropriate clothing. You'll feel better if you are comfortable and wear clothing and shoes that you can take off and put on quickly and easily.
- 5. List your questions ahead of time. This is your chance to get the doctor's attention. Ask about any medical problems or concerns that you have.

Mark the statements T (True) or F (False).

 1.	You are less likely to wait if you make an appointment right after lunch.
 2.	You can always get an appointment for the same day.
 3.	You should keep a copy of your medical history at home.
 4.	It is quicker to complete paperwork in the office right before the appointment.
 5.	You should dress in business attire when you go to see the doctor.
 6.	It is best to save time by not asking any questions.



PAIR WORK Discuss the questions.

- 1. Do you agree with the tips above? Why or why not?
- 2. Do you have any other suggestions for making medical appointments?

Part 2

Write tips for saving time or improving your experience making another kind of appointment or arrangement (for example, visa interview, passport application, dinner reservation).

Part 3

Share your tips with a group of classmates. Which tips are the most useful?

Lesson 12: Vocabulary

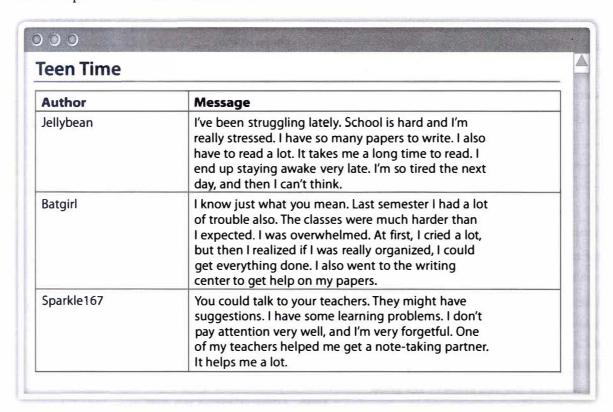
Part 1

Write the problem that matches the complaint.
1. I can't remember anything.
2. I don't have any money!
3. I feel like I have too many things to do. How can I get them all done?
4. I'm worried about everything.
5. I can't stay awake
6. I feel sad all the time.
7. I feel like I'm all alone.
8. I have the flu
Part 2
Choose five of the problems from Part 1. For each conversation, write a recommendation (what A says). Acknowledge the recommendation (what B says). Use a different acknowledgement for each. In class, take turns reading your conversations with a partner. Can your partner guess which problem you are talking about? 1.
A:
B:
2.
A:
B:
3.
A:
B:
4.
A:
B:
5.
A:

Lesson 12: Reading & Writing

Part 1

Read the posts on a teen advice website.



Write the name to complete the description.

- 1. ______ is forgetful.
- 2. ______ is stressed.
- 3. _____ takes a long time to read anything.
- 4. ____ was overwhelmed.
- 5. _____ has trouble paying attention and taking notes.
- 6. _____ gets help from the writing center.



- 1. How common do you think these problems are?
- 2. Do you think the students give good suggestions? Why or why not?

Part 2

Write a post about a problem you or someone you know has had.

Part 3

Work with a group. Share your posts and write responses. Give suggestions.

Lessons 9-12: Video Cloze

Watch New York Adventures and fill in the blanks.

Maria:	We have some time before we meet Eric			
	and Tom.			
Jill:	We should walk around and go shopping!			
Maria:	I want to do my hair, too!			
Jill:	That sounds fun! Where should we begin?			
Maria:	Let's ask the			
	I'm sure she			
	can places to			
	(4)			
Jill:	Hi, Pam.			
Pam:	Good morning.			
Maria:	We want to look around. Can you tell us			
	where we should go?			
Pam:	Sure! I have pictures I can show you too. One			
	thing you should do is			
	around Central Park. It's in the heart of the			
	city. You can get a cool view of the city.			
Jill:	That's a great idea. Do you know of any good			
	places to eat?			
Pam:	The East Village is great. You can			
	get food,			
	food, just about			
	everything!			
Maria:	Can you tell us if it's?			
Pam:	It's compared to the rest			
	of the city. Oh, and another thing you should			
	do is go to Times Square! It's beautiful at			
	night.			
Jill:	What about shopping?			

Pam: Oh, go to Soho. It can be ____, but there are tons of shops in that ___ Maria: Wow. Is there also a place where I can get a cool _____? Pam: Hm... I know a guy who does fabulous hairstyles. Here's his _____ (14) Jill: I'm afraid you gave me a room key. Pam: Oh! Sorry. Jill: That's OK. Pam: Here it is. Have fun, ladies! **Tom:** They should be here soon. Eric: Wait. I think that's them. Jill: Hi, guys! I had such a great time today! Tom: Hi, Jill. Where's Maria? Jill: She should be here soon. I think that's her... Tom: That's definitely not Maria. Tom: Um. Nice. Um. Day, huh? Eric: Yeah. Maria: Did you guys notice? Eric: Hm... notice what? Maria: My hair. It's the coolest hairstyle I've ever had! So New York! Jill: It's definitely fabulous. Maria: You guys should totally go to Daniel LaBute's

Jill: Oh and we're late! Let's go!



Lessons 9-12: Grammar

Relative clauses

Relative clauses (also called adjective clauses) modify nouns. They are dependent clauses, which means they are not complete sentences.

The suggestions that the hotel clerk gave Jill and Maria were helpful.

Relative clauses usually begin with a relative pronoun (who, that, whose, where).

Who refers to people.

Casey is the one who went to Australia.

That can describe people *or* things.

- · The woman that works at the front desk is friendly.
- · No one likes the haircut that Maria got in New York.

Whose is possessive.

Tom is the guy whose favorite meal is pasta.

Where describes places.

- The building where they live is right down the street.
 - Note: That is often used with a preposition to describe places:
 - · The restaurant that we went to was really great.

Part 1

Circle the correct relative pronoun.

- 1. The drycleaners that (where) I take my clothes is close by.
- 2. The woman who/whose works at the health food store is very helpful.
- 3. The man who/whose hair salon is on Oak Street recommended a good veterinarian.
- 4. The salesclerk who/where helped me overcharged me.
- 5. Do you know the place where/that Jake gets his haircut?
- 6. The place that/where Tim took his laptop to does a good job.

Part 2

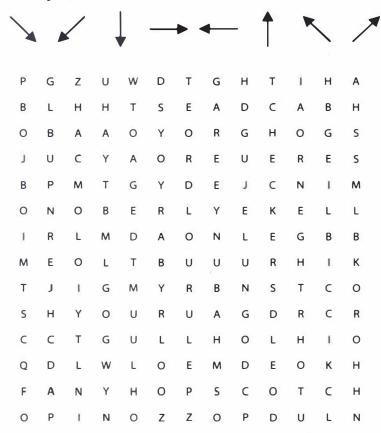
Write the correct relative pronoun: that, whose, or where.

1.	The salon <u>where</u>	Dave gets his hair cut is in the ma	11.
2.	The place	Linda goes to everyday for lunch i	s called Max's.
3.	Ask the waiter	brought our food to bring us	some water.
4.	The customer	bag is missing is talking to the	e manager.
5.	The order	the waiter forgot is for the man at	Table 3.
6.	Lara likes to get her hair colored	d at the salon	they play loud music

Lesson 13: Vocabulary

Part 1

In the puzzle below, find the six words from childhood. The words go



Part 2

Look at the letters you didn't circle. Write every 4th letter below to find the hidden question. Write your answer on the line. Take turns asking and answering the question with a partner in class.

W	_H	-		 	
-					
			· · ·	 	
				 ?	
Answer:					

Lesson 13: Reading & Writing

Part 1

Read the essay.

Do-overs

Have you ever wanted the chance to do something over again, only this time you would do it differently?

I used to be very shy when I was in high school. When teachers called on me in class, I couldn't get the words out. When a girl spoke to me in the hallway, I stammered and blushed, or worse yet, I looked at the ground and just kept walking. I wanted to be friendly, but my nerves got the better of me. My heart used to beat fast and I'd start sweating.

Our school had a big performance every year. There was one girl I really liked. She was the smartest student in our class, and she was nice and funny. I tried to invite her to the dance one day. I approached her at her locker. Just as I was about to speak, another girl came up. Instead of asking Helen to the dance, I asked if she had a pencil. I was so embarrassed. I didn't even go to the dance. Over the years I've thought about Helen. I've also gotten much more confident. Last year, I found Helen on a social network. I sent her a message and asked her out for coffee.

Circle the correct word or phrase to complete the sentence.

- 1. The writer used to be *confident/shy* in high school.
- 2. When teachers called on him, he couldn't answer/answered.
- 3. He wanted to be friendly/nervous.
- 4. One day, he tried to ask a girl to a game/dance.
- 5. Instead, he asked for a pencil/book.
- 6. Ten years ago/One year ago, he finally asked her out.



PAIR WORK Discuss the questions.

- 1. What were the writer's problems when he was in high school?
- 2. How has he changed?
- 3. Is there an experience you had when you were younger that you would like to do-over?

Part 2

Write about an experience you had when you were younger that you would like to do differently. What was it? What did you use to be like? How are you different now?

Part 3

Share your experience with a classmate. Are there any similarities?

Lesson 14: Vocabulary

Part 1

Are these words positive, negative, or both? Write them in the diagram. In class, talk about your ideas with a partner.

lucky strange awful embarrassing scary disgusting romantic

Positive

Negative

Part 2

In each conversation, there is one mistake. Cross it out and write the correct word(s) on the line. In class, practice the correct conversations with your partner.

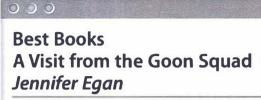
- 1. A: How embarrassing!
 - B: Yeah. But then she says she was sorry.
- 2. A: I said I would help her, but she said, "Forget it."
 - B: What awful!
- 3. A: Mom said she hasn't been there since last week.
 - **B:** What? I thought she went yesterday.

- **4. A:** I said I will ask her for an autograph. Why are you asking me again?
 - B: Because I don't want you to forget!
- 5. A: Bob went to Casual Dining last week.
 - B: Yeah. He told to me that they had good food.
- 6. A: What happened then?
 - **B:** Well, Matthew said he love her, and Maria said, "Why?"

Lesson 14: Reading & Writing

Part 1

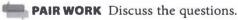
Read the book review below.



Don't be put off by the unusual title, the strange structure, or the fact that this novel won a Pulitzer Prize. It's really not all that intimidating once you begin reading. Egan's novel moves around in time in surprising ways. The characters behave in ways that are occasionally embarrassing, confusing, and just plain awful, but in spite of that, I care deeply about them. Some readers may wish they had a list of characters and relationships at the beginning to guide them through. It can be a bit challenging to keep everyone straight. The theme of music runs through most of the sections, and the novel itself is structured like an old-fashioned album. The first half is the "A" side, the second the "B". Like the B side of an album, the second half of the book is perhaps less immediately accessible. Readers have to work a little harder in places to follow the "melody." In fact, the very last section is a PowerPoint™ presentation. How strange, but how interesting! I recommend this book to anyone who likes music and novels, especially together.

Mark the statements T (True) or F (False).

-	1.	A Visit from the Goon Squad won a prize.
	2.	The novel has an unusual structure.
	3.	Jonathan Egan wrote the novel.
	4.	The characters are good role models.
	5.	Music is both a theme and an organizing tool in the novel.
	6.	One section of the novel is written as a PowerPoint [™] presentation.



- 1. What makes this novel unusual?
- 2. Would you like to read it? Why or why not?
- 3. What is your favorite book or story? Why?

Part 2

Write a review of a book you have read. Give reasons for your opinion.

Part 3

Exchange reviews with a classmate. Would you like to read his/her book? Why or why not?

Lesson 15: Vocabulary

Part 1

Choose the best word or phrase to complete each news headline.

- 1. School (cancels / denies) lunch program.
- 2. Richest man in the world (catches / donates) \$1,000,000.
- 3. Money (saves / scores) the school lunch program.
- 4. President (closes / catches) flu, cancels trip.
- 5. Super Bowl XLVI (breaks / saves) record as most-watched TV program in history!
- 6. Popular restaurant (closes / crashes) because of bad economy.
- 7. Winter storm (causes / cancels) schools closings.
- 8. New plane (crashes / breaks), killing three.
- 9. Musician (denies / donates) rumors about new album.
- 10. Freese (scores /causes) the winning run in game six of the World Series!

Part 2

Which word is different? Circle it. In class, with a partner talk about why it is different.

1.	drop	catch	get
2.	touch	crash	hit
3.	cause	allow	make
4.	hurt	break	fix
5.	accept	deny	refuse
6.	stop	change	cancel
7.	score	get	miss
8.	donate	give	take
9.	rescue	save	find

Part 3

Answer the questions. In class, compare answers with a partner.

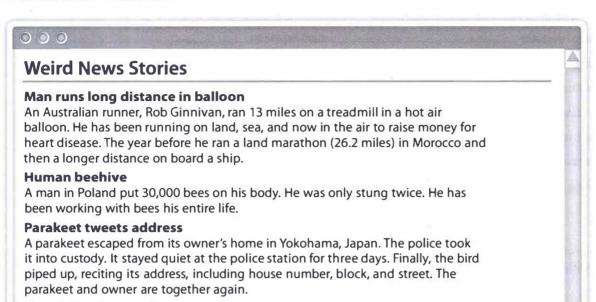
1.	Have you ever donated anything?
	What?
_	

2. What do people try not to crash? Give three ideas. __

Lesson 15: Reading & Writing

Part 1

Read the news stories below.



Man, 103, dies, not from gunshot

A man in California died last week at the age of 103. He was shot in the head in 1917, and lived 95 more years with a bullet in his brain, a Guinness World Record.

Complete the chart.

Headline	Places mentioned	Detail
		30,000 bees
	Yokohama, Japan	
		Rob Ginnivan
Man, 103, dies		



PAIR WORK Discuss the questions.

- 1. Which story do you think is the most interesting or unusual?
- 2. Why do people like these news stories?
- 3. What unusual stories do you know about?

Part 2

Write a short article describing an unusual story you know about. Tell who, what, where, when, and how.

Part 3

Share your stories with a group. Whose story is most unusual?

Lesson 16: Vocabulary

Part 1

How important are these things to your life? Rank them from 1 (the most important	ortant) to 8 (the least
important). Then write one example of each. In class, compare answers with a	partner.

 a natural disaster	<u>earthquakes</u>
 a political change	
 a sporting success	
 a key discovery _	
 a royal wedding _	
 a cele brityscandal	
 a daring rescue _	

Part 2

Use the topics from Part 1. Write questions and complete the answers. In class, practice the conversations with a partner.

1.				
A:				Olympics?
B:	They were in			
2.				
A:				?
B:	The	wedding was on	29 in	
3.				
A:				?
B:		hosted	in	
4.				
A:				?
B:		was elected	4 in	
5.				
A:				?
R.		became	in	

Lesson 16: Reading & Writing

Part 1

Read the article below.

What makes something news?

Journalism in all forms (print, broadcast, and digital) is about reporting the news. But just what makes something newsworthy? How do editors decide what stories to feature? What makes one story more "newsy" than another?

Media professionals use the following criteria to judge a story's news value.

Time. News is just that – what's new. Something that just happened is going to be more exciting news than something that happened last week.

Location. People are much more interested in news that happens in their area. A local story about a school fire may come before the news of a tsunami thousands of miles away.

Impact. A story is bigger news if it affects more people. A train crash that kills hundreds may be more important than a plane crash that kills dozens.

Prominence. If the person involved in a story is famous, even something small can be news. Everyone trips sometimes, but a president tripping might be on national news.

Conflict. If a story involves a disagreement between two or more parties, it's interesting. That's why politics gets so much coverage.

Write the criterion next to the news summary. You may use more than one.

1.	The Charlotte Observer newspaper reported a new highway will be constructed in Charlotte over the next	t
	two years.	
2.	An earthquake affects a major city and damages many buildings.	
3.	Kate Middleton marries Prince William.	
4.	Presidential candidates exchange angry words at a debate.	12.
5.	A jury verdict just came back in the trial of a man accused of robbing over twenty banks.	

PAIR WORK Discuss the questions.

- 1. Which criteria are most important to you when you look for news?
- 2. What recent news stories can you think of? Which criteria do they meet?

Part 2

Write a summary of a recent news story. Make sure it meets one or more of the criteria listed above.

Part 3

Exchange summaries with a classmate. Discuss what makes the story newsworthy.

STORIES

Lessons 13-16: Video Cloze

Watch The Mystery and fill in the blanks.

Tom:	Whoo. It feels good to be back home.	Eric:	Can you do it? I'm very
Eric:	Definitely.		right now.
Eric:	Tom? Did you	Eric:	Please?! Please?
	the window before we left?	Tom:	Hi, is this the local police station?
Tom:	Of course I did.	Eric:	Tell them we've been robbed and I'm
Eric:	But the window is		very upset.
	Things are the floor.	Tom:	Eric, my roommate, believes we've been robbed.
Tom:	Strange! Maybe it was the wind.	Eric:	Tell them I'm very upset.
Eric:	I think we've been robbed. I'm	Tom:	He says he's really upset. Mmmhm. No. No,
	something.		the TV is here. Actually, everything is here.
Tom:	Oh no! Let me go check my room.	Eric:	Except my antique. My grandmother gave it
Tom:	Everything is in my room. And the TV is		to me in!
	here. What are you missing?	Tom:	Right. He's telling me he's missing an antique
Eric:	I don't Why would		from 1996. Mm-hm. Hold on. What does it
	anyone take Brownie?		look like?
Tom:	Eric, I'm sorry, but what is Brownie? Was it		It's round. It's very small. It's brown.
	really?		What is it exactly?
Eric:	My grandmother gave it to me when I was a	Eric:	I have a picture of it. Here.
	kid. It must be a lot of	Tom:	It's uhit's a
	money right now! It's an antique!		. Right. OK, thank you,
Tom:	I read anstory online		officer.
	that a person sold an old object from the	Eric:	What did they say?
	1800s, thinking it wasn't worth anything –	Tom:	That a teddy bear from 1996 is not an antique.
	turned out to be an antique worth over a	Eric:	Well, this is just awful! What could've
	million dollars.		happened?
	Wow, Tom. Thanks.	Tom:	Eric? Is this Brownie?
Tom:	I'm sorry, probably not the best time to be	Eric:	Yes!
	telling you that.	Tom:	It was the sofa!
Eric:	We should call the		How did it get there? Tom? Tom?
Tom:	Um		

Past tenses

The simple past describes an action or state that started and finished at a definite time in the past.

· The phone rang. It was my friend Donna.

The past continuous indicates an activity in progress during a particular time in the past.

The phone rang while I was eating lunch. It was my friend Donna.

The past perfect continuous indicates that one event is in progress immediately before, up to, or until another time or event.

 The phone rang while I was eating lunch. It was my friend Donna. She said she had been trying to call me all morning.

The past perfect indicates an activity that has happened before another time or event.

 The phone rang while I was eating lunch. It was my friend Donna. She said she had been trying to call me all morning. However, I had put my phone on vibrate and I had left it in my bag, so I didn't hear it when it rang.

Part 1

Circle the correct past tense to complete the sentences.

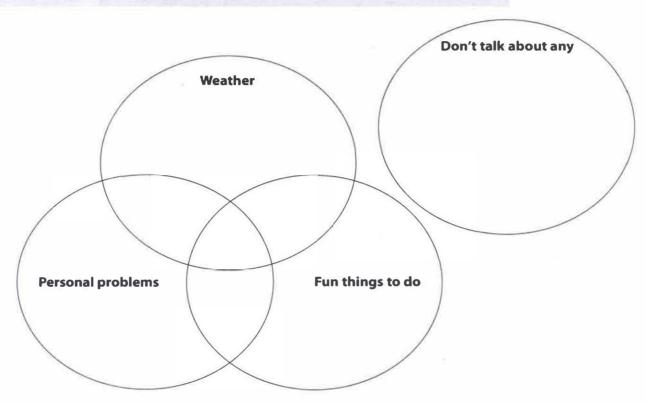
- 1. I had had had a lot of fun when I was a child.
- 2. Dave watched/was watching TV when he heard a loud noise outside.
- 3. Lisa looked tired. She told me she had been working/worked since 6 a.m. that morning.
- 4. Tim thought he won the race. Then he realized another boy had been getting/had gotten to the finish line before him.
- 5. Mike and Molly were driving down Main Street when another car hit/was hitting them.
- 6. I couldn't find my ring. Then I remembered that I had been putting/had put it on the counter before I did the dishes.
- 7. Steve and Ann had gotten married/got married in 2011.
- 8. We listened/had been listening to music all morning until the iPod suddenly stopped working.
- 9. Rob was working/worked at the deli when Brad Pitt came in and ordered a sandwich.
- 10. London was hosting/hosted the Olympics in 2012.
- 11. By the time we got to the campground, it had stopped/had been stopping raining.
- 12. Maya had told/had been telling a very interesting story when someone interrupted her.

Lesson 17: Vocabulary

Part 1

Who do you talk with about these topics? Write the types of friends in the diagram. In class, get together with a partner and talk about why you put each one where you did.

an old friend an acquaintance a best friend a former friend a lifelong friend a childhood friend a fair-weather friend



Part 2

For each conversation, complete A's comment and then write B's reaction by using a reply question. In class, practice the conversations with a partner.

1.	
A:	My best friend
B:	
2.	
A:	The other day I ran into a childhood friend and
B:	
3.	
A:	is a lifelong friend, but
R.	

Lesson 17: Reading & Writing

Part 1

Read the essay below.

Types of friends

People don't get to choose all of their relationships. Some, like our family members, are chosen for us. Some we form as a result of school or work. But we can choose our friends. My friends fall into three categories: fun friends, situational friends, and true friends.

Fun friends do activities with me. We may go out to dinner or play sports together. Sarah is an example of a fun friend. I met her at school, and we discovered we both like to dance and go to movies. We get together about once a week.

Situational friends are people that I like and see at school or at work. While we are in the same situation, we enjoy spending time together. For example, Emily was in my English class last year. We worked on projects together and studied for tests. We don't really get together anymore.

True friends are people that I really care about. We value the same things. We know the good and the bad about each other. Hannah is a true friend. We met in grade school. I talk to her almost every day. She knows my hopes and dreams. We support each other.

Write F (fun), S (situational) or T (true) after each statement.

 1,	we go to movies together.
 2.	We value the same things.
2	TATE OF COMMENTS OF THE PROPERTY OF THE PROPER

1 Ma as to massion to set has

- ____ 3. We are friends mostly because we work together.
- _____ 4. We talk about everything.
- _____ 5. We both like to dance.
- _____ 6. We used to study together, but now we don't see each other.



PAIR WORK Discuss the questions.

- 1. Do you have friends that fit into each category?
- 2. Does the writer do a good job explaining her ideas? Why or why not?
- 3. How would you categorize your friends?

Part 2

Write about the types of friends you have. Describe the category and give an example of each.

Part 3

Share your ideas with a classmate. What categories did you use? Are they similar or different?

FRIENDS

Lesson 18: Vocabulary

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Part 1

A: I know what you mean.

What's important in a colleague? Rank these characteristics from 1 (the most important) to 7 (less important). When colleagues don't have these characteristics, which cause the most problems? On the second line, rank them from a (causes the biggest problems) to g (cause the least problems). If you don't know, guess. In class, talk about your ideas with a partner.

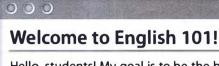
	accepting				
	reliable				
	forgiving				
<u> </u>	truthful				
	loyal				
	supportive				
	caring				
Part 2 Use your a partner	r ideas from F	Part 1 to complete the conversation	on. In class, practice th	e conversation with	
A: What	t's important	to you in a colleague?			
A: To m		nt thing is how(1) e needs to be(2)		(3) is	
B: Why	? Don't you th	nink that's important, too?			
A:		(4)			
B: Inter	esting. To me		(5)		, too.
A: Wha	t do you thin	k causes the most problems at wo			
B: I thir	nk the most p	roblems are caused by not being	(6)	and(6)	
A: Yeah	, but			(6)	
B: Wha	t about for yo	our boss?	(7)		
A: It's in	•	a boss to be	- ₹c		

(9)

Lesson 18: Reading & Writing

Part 1

Read the course introduction below.



Hello, students! My goal is to be the best instructor I can be. I'd like to know what you think that means. What are the qualities of a good teacher?

Aaron

Hi. I think a good teacher really knows the material and can present it clearly. A good teacher answers students' questions and doesn't lecture all the time.

Ming

I agree with Aaron, but I also think a good teacher is supportive. She needs to encourage students. Sometimes students don't understand or they make mistakes. A good teacher helps them to do better.

Pablo

A good teacher doesn't give too much homework. Many students are very busy. They take a lot of classes or have jobs. It is hard to do a lot of assignments. A good teacher is forgiving when students have problems outside of class.

Sumava

I think the best teachers are reliable. They come to class every day on time. They need to grade tests quickly.

Check the person who probably has each opinion.

Opinion	Aaron	Ming	Pablo	Sumaya
A good teacher understands students' problems.				
A good teacher says positive things.				
A good teacher understands the subject very well.				
A good teacher covers most of the material in class.				
A good teacher is responsible and organized.				
A good teacher allows time for class discussion.				



PAIR WORK Discuss the questions.

- 1. Whose ideas do you agree with the most? What other qualities should a good teacher have?
- 2. What qualities do you think a good student should have?

Part 2

Write a post describing the qualities of a good student.

Part 3

Share your ideas with a classmate. Are your ideas similar?

Lesson 19: Vocabulary

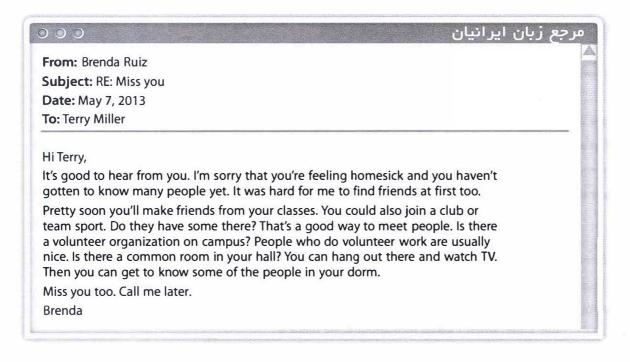
Part 1

On the second line write a reason. In class, compare answers with a partner and talk about your			
reasons.			
take a class			
join a student club			
make friends through friends			
introduce yourself to people			
join an online group			
go to social events			
use social networks			
play sports			
do volunteer work			
Part 2 Use your ideas from Part 1 and other ideas to complete the conversation. Partner 1 should comment positively but Partner 2 should comment negatively each time but the last time. In class, get into groups of three and practice the conversation.			
You: 1. If you want to make new friends, the best thing to do is			
Partner 1: 2			
Partner 2: 3			
You: 4. Well, another good idea is			
Partner 1: Why?			
You: 5. Because			
Partner 1: 6			
Partner 2: 7			
You: What do you suggest?			
Partner 2: 8			

Lesson 19: Reading & Writing

Part 1

Read the e-mail below.



Check the suggestions that Brenda makes.

1 .	Join a team sport.	\square 4.	Do something with your roommate.
2 .	Join an interest club.	□ 5.	Join a social network.
3.	Do volunteer work.	□ 6.	Hang out in the common room.

PAIR WORK Discuss the questions.

- 1. Which of Brenda's suggestions do you think are good ones?
- 2. What other ways can people make friends in a new place?

Part 2

Imagine your friend is in a new situation (for example, moved to a new city, has a new job, is on a study-abroad program) and needs to make new friends. Write an e-mail and make suggestions.

Part 3

Exchange e-mails with a classmate. Which suggestions do you think are the best for meeting new friends?

Lesson 20: Vocabulary

Part 1

Write the words from the box to complete the definitions.

ignored involve joke problems feelings apologize
1. Anger, love, sadness, and happiness are examples of
2. Someone you when they acted like they didn't see or hear you.
3. To say you are sorry is to
4. Situations that are not easy are
5. To include someone in something is to them.
6. When you say something to make people laugh you tell a
Part 2
Use the words from Part 1 to complete the story.
Even if you are lifelong friends, people have
Part 3
Complete the sentences. In class, talk about your ideas with a partner.
1. I wish I had remembered
2. I wish I hadn't forgotten about
I should have put a reminder
3. I wish

Lesson 20: Reading & Writing

Part 1

Read the blog post below.



Do you know that more people around the world have mobile phones than have regular access to electricity or clean water? No wonder our phones are so essential to us. But sometimes we can have trouble connecting in real life. Here's an example:

On Saturday, my wife and I decided to spend the day together, doing all the things we are usually too busy to do. We decided to go to the farmers' market, then to a bakery for coffee and pastries, then to the park to listen to music. Unfortunately, my boss and my brother had other plans for me. My boss called and e-mailed me seven times about a project. My brother had trouble setting up his new tablet computer. Everywhere we went, I was on my phone, either texting, talking, or checking e-mail. My wife was furious.

Finally, my wife had enough. She told me to hand over the phone, or she would find someone else to spend the day with. I had a moment of panic, but then I turned it off, saving my battery and the day!

Mark the statements T (true) or F (false).

 1.	Billy is married.
 2.	He knows a lot about technology.
 3.	On Sunday, they went to the farmers' market
 4.	Billy's boss contacts him only on workdays.
 5.	Billy's brother has a new computer.
 6.	Billy agreed to turn off his phone.



PAIR WORK Discuss the questions.

- 1. How did Billy's wife react to his phone use?
- 2. How did they resolve the problem?
- 3. What kinds of problems do people sometimes have because of their technology use?

Part 2

Write a paragraph describing a problem you have had or know about that involves technology (for example, *video games*, *social networks*, *mobile phone*) and a relationship. What was the solution to the problem?

Part 3

Share the problem with a classmate. How are the problems similar? What were the solutions?

Lessons 17-20: Video Cloze

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Watch The Apology and fill in the blanks.

Maria:	Tom isn't picking up my phone calls.
Jill:	He isn't answering mine either.
Eric:	He must be really
Maria:	
Eric:	I feel the worst! I live with him and I forgot.
Jill:	One thing you can do is talk to him when he gets home.
Eric:	He's not really talking to me.
Maria:	We should have
Jill:	
Maria:	What if we tell him that we remembered! We just didn't say anything.
Jill:	I don't think I could do that.
Eric:	I wouldn't feeldoing that. We should be
Jill:	What we should do is find him and

Jill:	Oh! I have an
Maria:	.,,
Jill:	What's Tom's?
Eric:	Pasta?
Jill:	OK Second favorite thing.
Maria/Eric:	Oh, yeah Great idea!
Jill:	Check, please?
Tom:	Happy birthday yesterday to me. Happy birthday dear Tom, even though it was yesterday.
	yesterday to me.
Tom:	
Eric/Jill/: Maria	(14)
Jill:	Tom! It's just us.
Eric:	Tom, we're
Jill:	We're really sorry.
Tom:	Guys! It's OK. This is the best birthday ever! Two of my favorite things, pasta and surprises!

Lessons 17-20: Grammar

Conditionals

Conditionals describe a condition and a result that follows.

If I study, I will do well on the test.

You will do well on the test if you study.

The *if*-clause can go at the beginning or at the end. If the clause is at the beginning, it is followed by a comma. There is no comma if the clause is at the end.

The first conditional is used to express a possible condition and a result that is likely to happen.

Form: [if + simple present] + [will/can + infinitive]

If you apologize to Tom, he will forgive you. If you join a club, you will make new friends.

I'll watch the movie with you if I get home by 9 p.m.

The second conditional is used to express an unreal or unlikely condition and its result. The condition is unreal because it is different from the facts that we know. We often use the second conditional to express wishes or regrets.

Form: [if + past simple] + [would/could + infinitive]

If I didn't have to work, I would go to the birthday party with you.

If we were rich, we could travel all the time.

You wouldn't forget about important events if you wrote reminders in your calendar.



Part 1

Circle the correct words to complete the sentences.

- 1. If Dave weren't so busy, we will would spend more time together.
- 2. If Jake calls after 10 p.m., I won't/wouldn't answer the phone.
- 3. If Sara lied to you, she can't/couldn't be a very good friend.
- 4. I'm sure Lara will/would forgive you if you apologize to her.
- 5. If you weren't so shy, you can/could make some new friends.

Part 2

Complete the sentences with *will* or *would* and the verbs in parentheses. Add commas where necessary.

1.	If I were	lonely I	would join a	club.	(ioin)
					()/

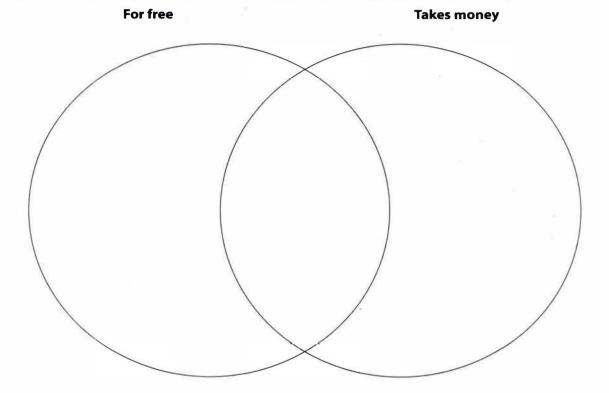
- 2. If I want to make new friends I _______ volunteer work. (do)
- 3. Peter ______ new people if he isn't friendly. (not/meet)
- 4. If Matt forgot to come to a party he ______. (apologize)
- 5. Ben _____ argue with you if he disagreed with you. (not/argue)

Lesson 21: Vocabulary

Part 1

Are these things you can learn for free or are they sometimes but not always free? Write them in the diagram. In class, talk about your ideas with a partner. Give reasons for your ideas.

leadership computer skills work experience overseas experience good school grades a graduate degree communication skills knowledge of current affairs fluency in English



Part 2

Which of the things in Part 1 do you have now?

Which of the things in Part 1 do you want, or want more of?

In class, compare answers with a partner. Talk about how you can get those skills without spending too much money.

- A: I want more communication skills.
- B: I do, too.
- A: We could join a speech club. They take turns giving speeches and help each other get better.
- B: That's a good idea. We could also watch speeches by famous people and learn what they did.

Lesson 21: Reading & Writing

Part 1

Read the memo below.

Final candidates for Regional Sales Manager

Leo Carvalho

Leo has 15 years of experience in sales, including supervision of other employees. His recommendations are strong. Both references say Leo has excellent communication skills and demonstrates leadership qualities. Leo has lived overseas and is fluent in both English and Portuguese. However, he is not very familiar with technology or online marketing. He has no experience with social media, but is willing to learn.

Ji-Eun Cho

Ji-Eun has a Masters Degree in Business Administration. She has only been out of school for two years, but she received two promotions in that time. Her face-to-face communication skills are not as strong as her use of technology. She has used social media effectively to market products. According to her references, Ji-Eun is very capable, but not always a good listener. She performs well under pressure, but can be impatient with co-workers who work at a slower pace. She is fluent in English, Korean, and Japanese.

Write Leo, Ji-Eun, or Both next to each qualification.
1. Bilingual
2. Graduate degree
3. Work experience
4. Leadership
5. Strong computer skills
6. Good personal communication



- 1. Which qualifications do both candidates share?
- 2. What are their weaknesses?
- 3. Which candidate would you hire? Why?

Part 2

Write a description of your own qualifications. Be honest.

Part 3

Exchange descriptions with a classmate. Do you have any of the same qualifications? What qualifications do you think you need to work on?

Lesson 22: Vocabulary

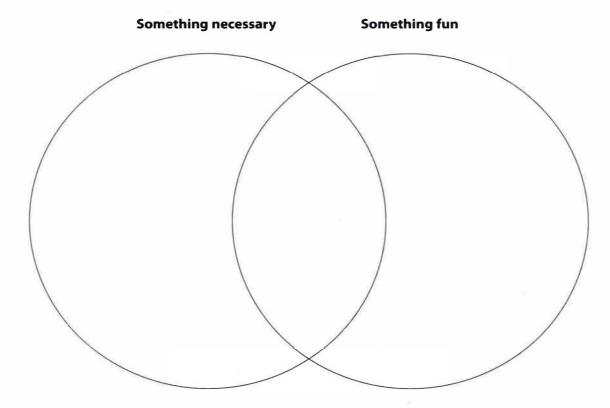
Part 1

How often do you pay for these products and services? Rank them from 1 (most often) to 7 (least often/never). On the second line, write two or three ideas about how companies try to sell these things. In class, compare answers with a partner.

 fast food	easy, saves time, cheap	
 online travel service		
soft drinks		
 office supplies		
 bus line		
 amusement park		
hair coloring		

Part 2

What do you think about each of the things in Part 1? Put them in the diagram. In class, with your partner talk about why you put each one where you did.



Lesson 22: Reading & Writing

Part 1

Read the article below.

Advertising across cultures

If you want to advertise your product in

another country, make sure someone in

toothpaste would "whiten your teeth."

- your company is fluent in that language and familiar with that culture. Some of the most famous companies have made terrible mistakes in marketing in other countries. General Motors couldn't understand why
- its new car wasn't selling in Mexico. Then they realized that Nova means no go in Spanish. They changed the name to Caribe and sales picked up.
- Pepsodent tried to sell toothpaste in Southeast Asia. The slogan said the

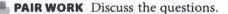
Unfortunately, some people in that region often chew betel nuts to blacken their teeth. They think dark teeth are attractive.

- KFC's slogan promised that the fried chicken was "finger-lickin' good." In Chinese, this was translated to "eat your fingers off."
- Mountain Bell Company wanted to promote its phone services in Saudi Arabia. In the ad, the company used a photo of a business executive sitting at his desk. His feet were on the desk. Saudis never show the soles of their feet.

Language.com

Match the company to the problem.

- ___ 1. General Motors
- _____2. Pepsodent
- _ 3. KFC
- __ 4. Mountain Bell Company
- a. translation of brand name had a negative meaning
- b. translation of slogan had a strange meaning
- c. a perceived advantage was actually a disadvantage
- d. behavior shown was culturally inappropriate



- 1. How could companies avoid these mistakes?
- 2. Which do you think causes more problems in ads: culture or language?
- 3. What other marketing problems do you know of?

Part 2

Think of a marketing campaign that you think did not work. Write a summary of the problem. What was the product? What was the slogan? Why didn't it work?

Part 3

Share your summary with a classmate. Do you agree with the explanation of the problem? What is a better way to advertise the product?

Lesson 23: Vocabulary

Part 1

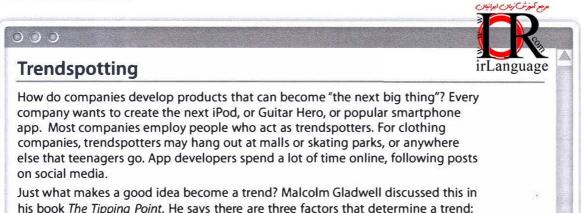
Write the business that matches the definition.

sł	nopping mall bank convenience store language school supermarket airline
1.	a place to learn how to speak a different language
2.	a company that flies people from one place to another
3.	a place to buy food
4.	a place that is open all day and night and has lots of drinks and snacks
5.	a place that has one or more buildings with many different stores
6.	a place to keep money
Pa	art 2
Wl	nich businesses in Part 1 are becoming popular on the Internet?
Wl	nich businesses could be replaced by companies on the Internet?
_ In	class, talk about your ideas with your partner. Give reasons for your answers.
A:	Airlines can't be replaced by the Internet.
B:	That's true, but we can buy tickets on the Internet instead of going to a travel agent.
Pa	art 3
	aswer the questions. In class, take turns asking and answering the questions with a partner. Ask low-up questions so your partner gives reasons for each answer.
1.	How often do you go to shopping malls?
2.	Do you use online banks?
3.	How often do you go to convenience stores?
4.	Have you ever gone to a language school?
5.	Where is the nearest supermarket?
6.	What are three things you can buy at a supermarket that you can't buy at a convenience store?
7.	What is the most popular airline in your country?

Lesson 23: Reading & Writing

Part 1

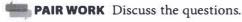
Read the article below.



his book *The Tipping Point*. He says there are three factors that determine a trend; key people, the stickiness of the concept, and the context. Certain people are more important than others in creating a trend. They may know a lot of people in a lot of different fields, or they may know a lot about a particular field, or they may be very persuasive. When something is "sticky" it grabs hold of people – it sticks in their minds. The context refers to what is happening at that time and in that place. Some ideas won't become trends unless the situation is just right. Trendspotters can sense when all three factors are in place.

Mark the statements T (True) or F (False).

 1.	Many companies employ trendspotters.
 2.	Trendspotters always go to the same places to find new ideas.
 3.	Teenagers often set trends in clothing.
 4.	One way a person can encourage a trend is by knowing many people in many different fields.
 5.	A good sign that something is a trend is when people keep thinking about it.
 6.	Context doesn't really matter.



- 1. Do you agree with Gladwell's theory about trends? Why or why not?
- 2. What kinds of people are trendsetters?
- 3. Does the job of trendsetter appeal to you? Why or why not?

Part 2

Write a paragraph about a behavior or product that is or was a trend. What was it? Why was it so popular?

Part 3

Share your ideas with a classmate. Do you agree on what makes something popular?

Lesson 24: Vocabulary

Part 1

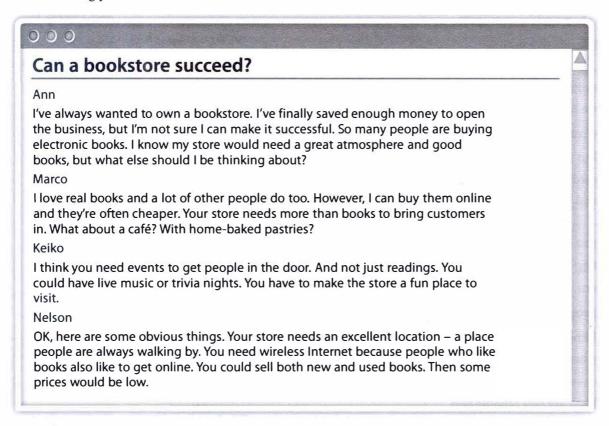
When you think about going to a new store, what do you think about the most? Rank these things from 1 (the most important) to 6 (the least important). In class, talk about your ideas with a partner.

se	rvice idea location marketing prices logo
-	art 2
	d the conversations. What topics from Part 1 are they talking about? Write your answer on the line. class, practice the conversations with a partner.
1.	
A:	What's the most famous one in the world?
B:	Maybe the yellow M on the red background for that fast food restaurant.
2.	The state of the s
A:	I stayed at that new hotel the other day, but I won't stay again. It's so far from everything.
B:	Oh really?
3.	
A:	This flyer was on my car.
B:	It looks like there's a new restaurant in the area. That's a good way to tell people about it.
4.	
A:	Have you been to that new Thai restaurant yet?
B:	Yeah, it's reasonable, and the food is fantastic!
5.	
A:	That hotel is just like every other one.
B:	I agree. They need to think of something different. You don't know if you are in New York or Paris or Beijing
6.	
A:	The manager was very helpful.
B:	And the housekeeper gave me more towels without asking. I'd definitely go back there again.

Lesson 24: Reading & Writing

Part 1

Read the blog posts below.



Complete the sentences.

- 1. Ann's dream is to ______
- 2. Bookstores are having trouble because _____
- 3. Marco thinks Ann's store needs ______
- 4. Keiko suggests _____
- 5. She thinks the store needs to be ______
- 6. Nelson says the store needs ______.

PAIR WORK Discuss the questions.

- 1. Are other businesses also being affected by recent trends in technology and online shopping?
- 2. Whose ideas above do you agree with? What other ideas might help a bookstore succeed?

Part 2

Write suggestions for how to make another type of small business successful.

Part 3

Share your ideas with a group. Which kind of business do you think will have the hardest time? Why?

Lessons 21-24: Video Cloze

Watch Tom's Job Interview and fill in the blanks.

Interviewer: Sorry to keep you waiting.

Tom: Oh, it was no wait at all.

Interviewer: It looks like you _____

grades at

university. You have the computer skills

we need.

Tom: Great.

Interviewer: But then, there are many

students with excellent grades

and ______

. What makes

you different?

Tom: Uh. Well. Uh. People say that I'm a,

um... confident. A hard worker.

Interviewer: People say... or you know?

Tom: I know. I'm

a hard worker, and I'm

_____ and trustworthy.

Interviewer: How are you reliable and

interviewer. How are you remade and

Tom: When I'm given a task or a

, I make sure I do

my best. I don't let other people down.

Interviewer: OK. What is your greatest

Tom: Some people say... No... I know my

greatest weakness is that I'm sometimes

too focused.

Interviewer: That's not always a bad thing, is it?

Tom: No.

Interviewer: Why do you want to work in

advertising?

Tom: It's _____, and

_____, and I know I

can do a great job.

Interviewer: OK. Let's see how great you are. I want

to use this picture in an ad. What do

you think it's for?

Tom: The environment?

Interviewer: Come on. You said creative.

Tom: Hm... I would use this

a paper company that uses

_____ paper. I would

use the words, "We save trees."

Interviewer: That's a cool idea. It's definitely more

creative than your first answer. What do you think is needed for an ad to be

(14)

Tom: I think a good ad needs to be

(2.5)

Interviewer: OK. Fewer and fewer people are buying

books from bookstores nowadays.

What is the reason?

Tom: The main reasons are that online access

is more convenient and that people have less time in their schedules.

Interviewer: Everyone knows those reasons.

What else?

Tom: Online stores have better ads?

Interviewer: Online stores have ads everywhere.

That is the difference. OK, this went well. Nice job. We'll let you know in a

few days. Thanks, Tom.

Tom: Thank you!

Lessons 21-24: Grammar A

Reported speech

Reported speech is used to tell what someone has said or written. Quotation marks are not used.

- · The teacher says that our test will be next Friday.
- · Mrs. Smith told me that she had lived in England for many years.

When we report words that were said in the past, we often move the tense back.

Jillian: Hi, Rob. I'm not coming to work today.

Rob: OK, I'll let Sheila know.

(later...)

Rob: Jillian called earlier. She said **she wasn't coming** to work today.

Sheila: Oh, thanks for letting me know.

Direct Speech	Indirect (Reported) Speech
Harold: I'll drive you to your interview.	What did Harold say? He said he would drive me to my interview.
Jada: You look nice in that dress!	Jada told me I looked nice in this dress.
Geoff: I haven't bought my ticket yet.	Geoff said he hadn't bought his ticket yet.

Part 1

Circle the correct verb form to complete the reported speech sentences.

- 1. Nick: "I have good grades." Nick said he had has good grades.
- 2. Jen: "I taught myself Japanese." Jen said she taught/had taught herself Japanese.
- 3. Sara: "I'll come in at 8 a.m." Sara said she would come/will come in at 8 a.m.
- 4. Lynn: "I have a resume." Lynn said she has had/had a resume.
- 5. Paolo: "I'll call the manager." Paulo said he will call/would call the manager.

Part 2

Complete the reported speech sentences with the correct form of the verb in the first sentence.

- 1. Sophie: "I won't try that product." Sophie said she wouldn't try that product.
- 2. Jack: "The ad isn't effective." Jack said the ad ______ effective
- 3. Marc: "I'm not having an interview today." Marc said he ______ an interview today.
- 4. Molly: "I have gone to that new bakery." Molly said she _______ to that new bakery.
- 5. Harry: "I'll take you to work today." Harry said he ______ me to work today.
- 6. Ana: "I volunteered at a school last year." Ana said she ______ at a school last year.
- 7. Dan: "I got my degree in 2012." Dan said he ______ his degree in 2012.
- 8. Max: "The job sounds interesting." Max said the job ______ interesting.

Lessons 21-24: Grammar B

Reporting verbs

Say and tell are common reporting verbs. Say and tell have similar meanings. Tell is immediately followed by a pronoun object. Say usually isn't.

Ann: She told me you didn't want to come.

Rob: I didn't say her that. → Rob: I didn't say that.

Say and tell are commonly used reporting verbs but other verbs can be used to report the idea of the quoted words.

"I'll lend you my car."

She offered to lend me her car.

"I won't buy the expensive jewelry."

He **refused** to buy the expensive jewelry.

"Please come to the meeting."

She invited me to the meeting.

Some reporting verbs follow the pattern verb + indirect object + infinitive

"We would like you to teach an English class."

They **asked me to teach** a class.

"We want you to apply for the job."

They **encouraged me to apply** for the job.

"Don't forget to bring your resume."

She reminded her son to bring his resume.

Part 1

Circle say or tell.

- 1. Sam said(told)me to bring the application.
- 2. Tina says/tells you have a new job.
- 3. Ben says/tells that the new company is hiring people.
- 4. Jane said/told us not to be late.
- 5. James said/told everyone a funny story.
- 6. I didn't say/tell, "I'm not qualified for that job."

Part 2

Unscramble the sentences.

1.	us/Marta/to leave/reminded	Marta reminded us to leave	_
2.	the bus/Ana/to take/refused		
3.	to/her/invited/Jack/the office		
4.	some help/Sue/me/to give/offered _		
5.	a computer class/Lee/to take/me/aske	d	

Lesson 25: Vocabulary

n -	
-	

	41 (1				
Uns	nscramble each of the verbs about e	expectations.			
1	enilcde	5.	5 uopr		
2	owb	6.	5 cpecat		
3	wconegkeal	d 7.	7 cdeepxet		
4	kaehs				
Pa	art 2				
			. What should he or she know? Use the words from help. In class, compare answers with a partner.		
1.	l. eating				
2.	2. meeting people				
3.	3. greetings				
4.	4. drinking				
5.	5. at parties				
6.	6. entering homes				
7.	7. visiting someone				
	3. meeting for the first time				
	0				
	0				
	tunning to teachers				
Pa	art 3				
	Think about your answers in Part 2. How many times did you and your partner have the same advice?				

How many times did you have different advice? _____ Talk about why with your partner.

Lesson 25: Reading & Writing

Part 1

Read the website information below.

Study Abroad Culture Guide University of North Atlanta

Students studying abroad with University of North Atlanta programs will experience different cultures. See some examples below. You can find more information on the page for the specific country.

Costa Rica: Time is one area that is culturally different. People in Costa Rica are sometimes flexible with time, especially for social events. They may tell you they will meet you at a café at 1 p.m. Don't be surprised if they don't arrive until 1:30 p.m. or even later. However, they will be prompt for scheduled events such as flight departures.

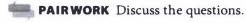
Japan: You may find that students behave a little differently in class. They may ask fewer questions, and be less likely to say they don't understand something. People often dress a little more conservatively and are sensitive to strong odors including perfume.

Thailand: People in Thailand don't shake hands when they greet each other. Instead, you are expected to give a *wai*. To make the *wai*, you put your hands together as if in prayer and then bow your head slightly. The height of the *wai* depends on the status of the people involved. You don't make the *wai* to a child or someone serving you in a restaurant.

Write the country after each statement.

1.	People do not shake hands as a greeting.	

- 2. Students may ask fewer questions in class.
- 3. Adults don't make the wai to children.
- 4. People are often late for social occasions.
- 5. You shouldn't wear perfume.
- 6. People are on time for scheduled activities.



- 1. Which culture do you think is the most different from yours? Which is the most different from American culture?
- 2. What differences in culture have you experienced?

Part 2

Write about an aspect of culture that is different in your country from another country.

Part 3

Share your description with a classmate. What topics did you write about?

Lesson 26: Vocabulary

Put the words into the correct place in the puzzle. Then write a clue for each word. In class, compare answers with a partner.

variety charity knowledge haste diligence ignorance virtue **Across** Down 5. ___

Lesson 26: Reading & Writing

Part 1

Read the blog posts below.



Proverbs about appearance

- 1. "Never judge a book by its cover." It's an English proverb. It means that you can't tell what something is like on the inside by looking at the outside.
- Flena
- 2. "If it walks like a duck, and quacks like a duck, it's a duck." I think this means the opposite of the first proverb. It means sometimes the way something looks is the way it really is. It's also a proverb in English.
- Bernardo
- 3. "Don't judge a horse by its saddle." This is a proverb we have in Arabic. It means that the things we have or wear do not determine who we are.
- Hamza
- 4. "Don't think there are no crocodiles because the water is calm." This is a Malaysian proverb. It means that things can look one way, but that way may be wrong.
- Mira
- 5. "What you see is what you get." This is a saying I hear in English. There is even a short form—WYSIWYG. People use it to talk about computers. It means what you see on the screen is how it will look.
- Ning



Complete the chart.

-	Writer	Language	Is appearance a true or false indicator of character?
1.			
2.			
3.			
4.			
5.			



PAIR WORK Discuss the questions.

- 1. Which proverbs do you agree with? What other proverbs do you know about appearance?
- 2. Can you think of two proverbs about another topic that are opposite in meaning?

Part 2

Choose a different topic (money, success, work). Write about proverbs you know on that topic. What do the proverbs mean? Which ones do you agree with?

Part 3

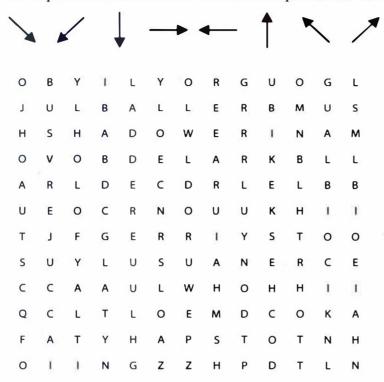
Share your ideas with a classmate. Which proverbs are new to you? Do you think they are true?



Lesson 27: Vocabulary

Part 1

In the puzzle below, find the six words about superstitions. The words go



Part 2

Look at the letters you didn't circle. Write every 3rd letter below to find the hidden message.

_Y	 			
	 		_	
	 		-	

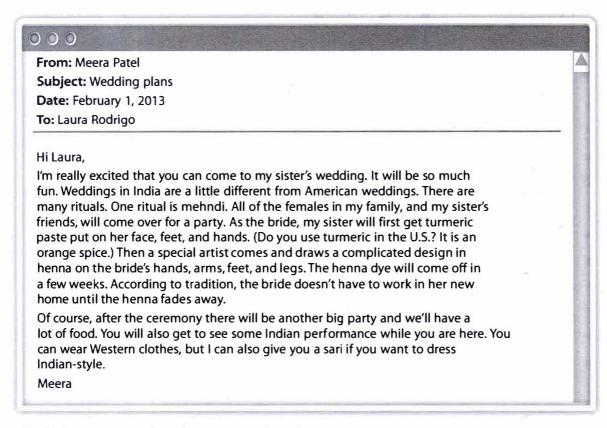
Do you agree? Why or why not? _____

In class, talk about your answers with your partner.

Lesson 27: Reading & Writing

Part 1

Read the e-mail below.



Circle the correct word or phrase to complete the sentences.

- 1. Meera is from the United States/India.
- 2. Her sister/brother is getting married.
- 3. Mehndi is a wedding/ritual.
- 4. Henna/Turmeric is an orange spice.
- 5. The design is drawn on the bride's hands/face.
- 6. As long as you can still see the henna, the bride/groom doesn't have to work.



PAIR WORK Discuss the questions.

- 1. What wedding customs in other countries do you know about?
- 2. What are weddings like in your country? Are there other rights of passage you celebrate?

Part 2

Write an e-mail to someone from another country. Describe a wedding custom or custom for another important event.

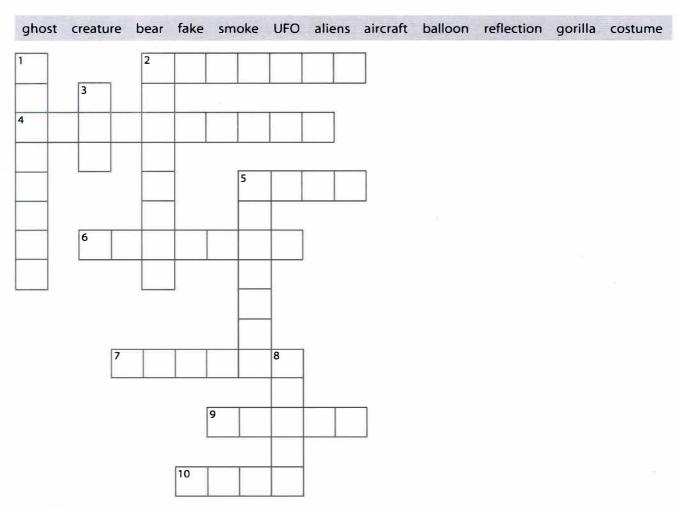
Part 3

Share your e-mail with a classmate. Which customs did you describe? Are there any similarities?

Lesson 28: Vocabulary

Part 1

Put the words into the correct place in the puzzle.



Part 2

Write a clue for each word. In class, compare answers with a partner.

Across

- 2. _____ 7. ____
- 4. ______ 9. ____
- 5. _______ 10. _____

Down

- 1. _____ 5.____
- 2. ______ 8. ____
- 3. _____

Lesson 28: Reading & Writing

Part 1

Read the article below.

Who made the Nazca Lines?

People have long wondered about the mysterious designs in Peru called the Nazca Lines. They were created between 500 BC and 500 AD. You can only see them from the air. They form shapes of animals such as a monkey, a bird, a spider, and a fish. Many people think that aliens, people from another planet, must have made the designs. Perhaps they were landing strips for spaceships. Other people thought that the designs must have been created to look like constellations of stars. Some think that the

designs have something to do with water. Ancient people in the area worshiped gods who could give them water, which was so important for their crops.

How did they make the designs? Small stones cover the ground in this area. The ancient Peruvians could make patterns by removing dark-colored stones and exposing the lighter stones below. Whatever the reason for the designs, they remain a tourist attraction.

Mark the statements T (true) or F (false).

1	The	Nazca	I in ac	0.00	in	Doru	
1.	i ne	Nazca	Lines	are	ın	Pern	

- _____ 2. They can be seen from the ground.
- _____ 3. The lines create pictures of animals.
 - ____ 4. They were made 1000 years ago.
- _____ 5. Some people think aliens must have created the designs.
- 6. People used light and dark stones to make the pictures.

des.

PAIR WORK Discuss the questions.

- 1. What else do you know about the Nazca Lines?
- 2. Which reason for the Nazca Lines do you agree with?
- 3. What other "mysteries" do you know about?

Part 2

Write a description of another mystery (for example, *Stonehenge*, the Bermuda Triangle). Why is it a mystery? What do people think might have happened?

Part 3

Share your ideas with a group. Which mystery is the most interesting?

CULTURE

Lessons 25-28: Video Cloze

Watch Jack of All Trades and fill in the blanks.

Eric:	Tom got the advertising job at the company!!	Jill:	It's fun and I get to
Jill:	That's amazing!		(10)
Maria:	Congratulations!		writing.
Tom:	Thanks guys!	Maria:	Right. Jack of all tra
Maria:	I'm not sure what kind of job I want.	Jill:	Huh?
Eric:	I'm sure you'll figure it out. Sometimes, it	Maria:	What do you think
	takes time.	Tom:	I have no idea.
Maria:	You know, Jill is doing something cool these	Jill:	Jack of all trades is
	days. She's starting a		do
Tom:	That's great, Jill! What is your blog about?		(13)
Jill:	It the different	Maria:	Right. And master
	of the		any of the things re
	(4)		happen if Jill tried t
Tom:	That's interesting.		and write?
Jill:	Yeah, did you know that in some Asian	Tom:	She would be a jack
	countries like Japan and Korea, you're		of none.
	to take your shoes off	Jill:	But since my
	before to take your shoes on the home?		is writing, I should
Tom:	Really?		(15)
Jill:	But in America, we're expected to keep our	Maria:	Exactly!
	shoes on.	Jill:	Maria?
Maria:	That's	Maria:	Yeah?
	This sounds really, Jill.	Jill:	You should be a tea

,,,,,,	113 fair and 1 get to
	I just want to master writing.
Maria:	Right. Jack of all trades, master of none.
Jill:	Huh?
Maria:	What do you think it?
	I have no idea.
Jill:	Jack of all trades is someone who can
	do
Jill:	of none. But since my is writing, I should focus on that and "" it.
Maria:	Exactly!
Jill:	Maria?
Maria:	Yeah?
Jill:	You should be a teacher.

Word order of adjectives

Adjectives can be classified into six major categories based upon what aspect of the noun they are describing.

1. Opinion	2. Size	3. Age	4. Color	5. Nationality	6. Material
beautiful unusual funny exciting adorable	short tall small thin fat	young ten-year-old old antique 17th-century	green white dark red multi- colored striped	Korean Brazilian African American Mexican	cotton wooden glass plastic paper

Adjectives usually follow the order from Category 1 to Category 6:

- · Hannah has an adorable small two-month-old Persian kitten.
- I bought an unusual large multi-colored Guatemalan cotton tablecloth.
- When he was scuba diving, Mark found a wonderful little ancient Greek metal coin.

Part 1

Write the adjectives in the correct place in the sentences.

6. drank/cups/They/gold/small/beautiful/glass/from

1.	red:	The bride wore a beautiful		_ long	red	dress.
2.	African:	The groom wore a long	m	ulti-colored _		shirt.
3.	unusual:	Julie gave us a(n)	small		wood	en bowl.
4.	new:	We saw a(n)	interesting _		foreig	gn movie last night.
5.	thin:	A strange	_ black	ca	at crossed m	y path today.
6.	glass:	The flowers were in a large		_ antique gree	n	vase.
_	Part 2 Unscramble the sentences. Put the adjectives in the correct order.					
l.	silk/a/lon	g/wore/antique/dress/She/white				
2.	. multi-colored/little/guests/hats/wore/The/paper/funny					
3.	. two-month-old/wedding/tiny/was/An/baby/adorable/at/the					
4.	earrings/We/French/her/silver/gave/19th-century/pretty					
5.	. He/a/white/shirt/wore/Mexican/cotton/stylish					

Anything, Anyone, Nothing, No one

Anyone and no one can be used to express ideas that have the same meaning.

Jill: Have you invited **anyone** to the party? Nick: I have invited **no one**.

www.irLanguage.com

Anyone is used with a negative verb. No one is used with an affirmative verb.

I haven't invited **anyone** to the wedding. = I have invited **no one** to the wedding. (I haven't invited no one to the wedding.)

Anything and nothing can be used to express ideas that have the same meaning.

Jill: I haven't said anything about the party. Nick: I have said nothing about it.

Anything is used with a negative verb. Nothing is used with an affirmative verb.

I haven't said **anything** about the wedding. = I have said **nothing** about the wedding. I have said **nothing** about the wedding. I have said **anything** about the wedding.

Part 1

Circle the correct word to complete the sentences.

- 1. Anyone No one has accepted the invitation.
- 2. Anyone/No one stood up when Grandfather entered the room.
- 3. Mark didn't bow to anyone/no one in the office.
- 4. We didn't say anything/nothing when Sylvia forgot to shake hands with the boss.
- 5. Ron knows anything/nothing about doing business in China!
- 6. I didn't bring anyone/no one a gift today, but I'll remember tomorrow.

Part 2

Write the correct word: anyone, no one, anything, nothing.

1.	No one forgot to respond to the wedding invitation, and all the guests are co	oming!
2.	I don't think at the party brought flowers to the hostess.	
3.	The guests didn't bring to the wedding. They mailed the gifts instead	d.
4.	I brought to the graduation. I'll bring the gift to the party.	
5.	Mary doesn't have to wear to a funeral.	
6.	Jake has to wear to the funeral, either.	
7.	knew how to do business in Japan.	
8.	Lynn didn't want to feel uncomfortable in Japan, so she made a list	of tips.

Lesson 29: Vocabulary

Part 1

How often do you use or see these things? Put them into the best column for you. In class, talk about your ideas with a partner.

cash	printed books	landline phones	laptops	credit cards
DVDs	watches	language teachers	gas-powered cars	
All the	time	Sometimes	Never	
			45	_
			-	_
			-	

Part 2

In each conversation, there is a mistake. Cross it out and write the correct word(s) on the line. In class, practice the correct conversations with your partner.

- 1. A: We probably won't drive anymore.
 - B: Yeah. Cars will all likely drive themselves.
- **2. A:** In the future, people may definitely live on the moon.
 - B: I'm not sure about that.
- 3. A: Planes will use power from the sun.
 - B: And it's like that cars will, too.

- 4. A: Computers would cook for us.
 - B: Wouldn't that be great?
- 5. A: Humans may probably go to Mars.
 - **B**: But it will be a long trip.
- 6. A: Robots would look just like humans.
 - B: Do you really think so?

Part 3

Look at the conversations in Part 2. Is A making a probable (P) or definite (D) prediction?

l. _____

1

2. _____

5.

3.

6. ____

Lesson 29: Reading & Writing

Part 1

Read the article below.

W	hat may happen	
Но	1900, an American engineer named John Watkins wrote an article in the <i>Ladies'</i> me Journal magazine. He made predictions about what might happen by the ar 2000. Here are some examples.	
1.	Americans will be taller by one to two inches.	
2.	Photographs will be telegraphed from any distance.	
3.	Wireless telephone circuits will span the world.	
4.	Ready-cooked meals will be bought from establishments similar to our bakeries of today.	
5.	There will be air-ships, but they will not successfully compete with surface cars and water vessels for passenger or freight traffic.	
6.	There will be No C, X or Q in our everyday alphabet. They will be abandoned because they are unnecessary.	عرجه کمیزش زون ایرانیون
7.	English will be more extensively spoken than any other language. Russian will rank second.	R
8.	No foods will be exposed. Storekeepers who expose food to air breathed out by patrons or to the atmosphere of the busy streets will be arrested.	irLanguage

On the line after each prediction, write T if the prediction proved true, F if it proved false.



PAIR WORK Discuss the questions.

- 1. What surprised you about Watkins' predictions?
- 2. What other predictions were made in books, TV shows, or movies about the future that have happened?
- 3. What kinds of things do people make predictions about?

Part 2

Write a list of eight predictions for the 21st century. What do you think will happen?

Part 3

Share your ideas with a classmate. Do you have any similar predictions? Which ones are different? Do you think that your classmate's predictions will come true?

Lesson 30: Vocabulary

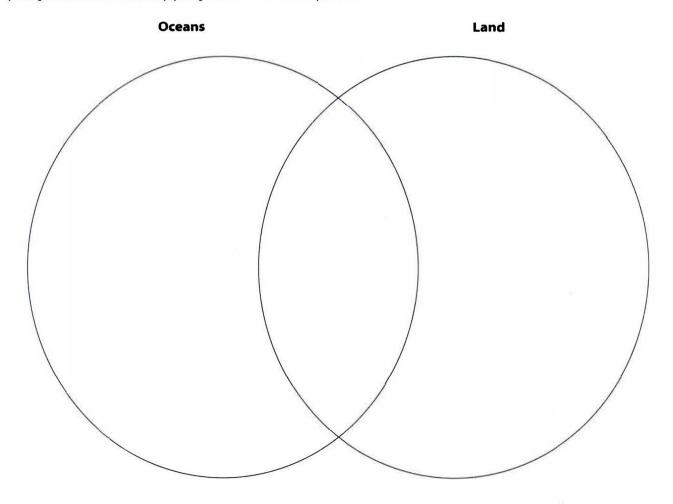
Part 1

Unscramble the things that may be affected by climate change. On the second line, rank the problems from a (most serious) to h (least serious). In class, talk about your ideas with a partner.

1		iecspac
2		ciesaenimslap
3	iicste	
4	snifaroetrs	
5		errhstawfe
6	ostmrs	
7		eslavelse
0		waa afa awla

Part 2

If the climate changes, what will be affected? Put the words from Part 1 in the diagram. In class, with your partner talk about why you put each one where you did.



Lesson 30: Reading & Writing

Part 1

Read the article below.

The Great Pacific Garbage Patch

سرجع زيان ايرانيان

Do you know what happens to all of those plastic drink bottles we use? They end up in the middle of the Pacific Ocean. This is called the Great Pacific Garbage Patch. There is a large slow-moving spiral in the Pacific Ocean. The slow-swirling currents collect garbage, especially plastic. Plastic makes up 90% of the trash in the ocean. The eastern part of the patch is twice as big as the state of Texas. It is the largest garbage dump in the world.

Much of the plastic breaks down into small pieces. Fish and other marine life swallow it, so it can end up in the food chain. It is very hard to take the plastic out of the ocean once it gets in there. The best way to deal with the problem is to reduce the use of plastic and to recycle. If we can keep plastic out of our trash, we can keep it out of the ocean.

Complete the sentences.

1.	The largest	garbage	dump in	the world	is in the		Ocean
----	-------------	---------	---------	-----------	-----------	--	-------

- 2. The current there moves very ______ in a circular pattern.
- 3. Some say the ______ part of the patch is twice as big as Texas.
- 4. Ninety percent of the trash in the ocean is ______
- 5. The trash ______ into small pieces that fish eat.
- 6. We can help solve the problem if we _____ and ____

PAIR WORK Discuss the questions.

- 1. How much plastic do you think you use each day?
- 2. How much do you recycle?
- 3. What environmental problems do you think are the most serious?

Part 2

Write about another environmental problem. What is the problem? What are the reasons for the problem? What are some possible solutions?

Part 3

Share your ideas with a classmate. Do you agree on the reasons and the possible solutions?

Lesson 31: Vocabulary

Part 1

Use the words in the box to complete each chore. If a word is not needed, write an X. On the second line, write two words or phrases about your chores. In class, compare your ideas with a partner.

out away up off			
1. pick		groceries, the room	
-			
•			
•			
-			
Part 2 How often do you do the your ideas with a partne	e chores in Part 1? Put them into the	best column for you. In class,	talk about
Every day	Several times a week	Never	
	pick up the room		
		-	
<u> </u>			
Part 3			
Complete the conversation partner.	on with your ideas in Part 1. In class	s, practice the conversations wi	th a
A: I really don't like to		(1)	
	ean, but it isn't fun to		either.
A: That's true. It's easy	to	(2)	, though.

Lesson 31: Reading & Writing

Part 1

Read the e-mail below.



Put the events in order.

 Becky and Jane are having a party.
 They're going to the beach.
 Alvin has to clean out the garage and closet.
 He's going to put away his video games.
 There's a concert.
Alvin's dropping off clothes.



- 1. How do you think Elias will feel when he reads the e-mail? Why?
- 2. What kinds of chores do you do around the house?
- 3. What kind of activities do you plan when you have a visitor?

Part 2

Write an e-mail describing your weekend plans.

Part 3

Exchange e-mails with a classmate. Whose weekend looks like more fun? Who has more work to do?

Lesson 32: Vocabulary

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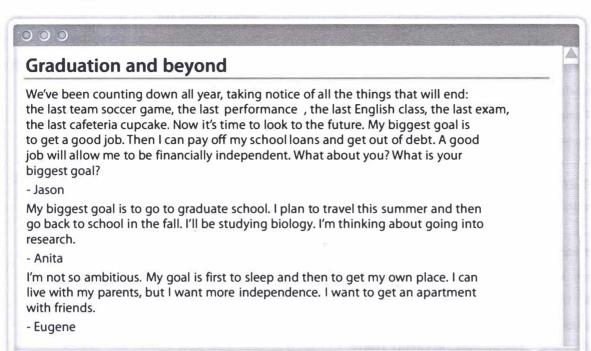
Part 1

Write one or two words to complete each activity. It each activity to its meaning.	f a word is not needed, write an X. Then match
1 own place	A. to pay all your bills so you don't owe money to anyone
2 weight	B. stop living with mom and dad
3 of debt	C. use money more carefully
4 of my parents' home	D. start living in your own apartment
5 money better	E. do more exercising and be healthier
6 better shape	F. have enough money so I can pay all my bills on my own
7 financially independent	G. weigh less than I do now
8 graduate school	H. study for an advanced degree at a university
9 be more confident	I. believe more strongly that I can do something
Part 3	
	nd wishes. In class, practice the conversations with a
1.	
Meg: What would you like to do by the end of this	s English course?
You:	
2.	
Sharon: What do you wish you could do?	

Lesson 32: Reading & Writing

Part 1

Read the blog posts below.



Write J (Jason), A (Anita), or E (Eugene) next to each goal.

1. get an apartment with friends

2. study biology

3. get a good job

4. get out of debt

5. become a researcher

6. travel



PAIR WORK Discuss the questions.

_____ 7. live independently

- 1. Whose goals are the most like yours?
- 2. What do you think most people's goals are after graduation?
- 3. How do you think your goals immediately after graduation will change over the next five years?

Part 2

Write about your goals after you finish school. What do you want to do? Why?

Part 3

Share your goals with a group. What goals are the same?

FUTURE

Lessons 29-32: Video Cloze

Watch The Future and fill in the blanks.

be just as they are now.

Jill:	I can't believe you're moving out!	Maria:	Maybe, but things can't be exactly the
Maria:	It seems like we met just yesterday!		same. Things are so
Eric:	I know. But hey, we will definitely see		these days.
	each other.	Tom:	That is true Hey, Eric. What should I do
Maria:	Hopefully I get a job around here too.		with the stuff inside your desk?
Tom:	Of course you will!	Eric:	I plan to my
Jill:	Eric, why are you throwing that		desk later.
	bottle away?	Tom:	OK.
Eric:	What? I don't need it. I prefer plastic	Maria:	What are all yourin
	bottles anyway.		twenty years?
Maria:	breaks down	Tom:	I want to have a family and have a really
	extremely slowly.		cool job where I travel around a lot.
Jill:	Yeah. Keep it. You can use it later.	Eric:	I hope I've found the cure for cancer.
Eric:	OK. That's a really good idea.	Maria:	I want to have my own place and be
Tom:	Do you guys think		independent.
	will in twenty years?	Jill:	I want to have my own website with
Maria:	No, people won't use laptops because there		millions of visitors.
	will be large computer screens that look	Eric:	What if they don't have
	like TVs everywhere! People will be able		in twenty years?
	to use the computers anytime they want,	Maria:	It might be something else!
	so they won't need their own!	Jill:	Maybe, one of us will think
Eric:	Wow. That sounds cool. Have		of
	you guys		
	what life will be like	Maria:	You guys want to get coffee?
	in the? Maybe, cars	Eric/Jill:	Sounds good! OK!
	will finally fly!	Tom:	Yes, before coffee becomes a thing of the
Jill:	I think cars will run from energy in plants.		past!
Tom:	Twenty years from now, I think things will		

Lessons 29-32: Grammar A

Habitual present vs. Future time

Time clauses and if-clauses show the relationship between two events. They can be used to show events that happen all the time (habitual) and future events.

After we get out of school, we meet at the fountain.

After we get out of school, we are going to meet at the fountain.

If we have time, we'll meet at the fountain.

If the events in the time clause or the if-clause and in the main cause are both habitual, the simple present is used.

After we get out of school, we meet at the fountain.

time clause

main clause

If I can't understand an assignment, I ask for help.

if-clause

main clause

If the events in the time clause or the if-clause and in the main clause talk about the future, the simple present is used in the time clause and in the if-clause. Be going to or will is used in the main clause.

After we get out of school, we are going to meet at the fountain.

time clause

main clause

If I can't understand this assignment, I'm going to ask for help.

if-clause

main clause

Part 1

Circle the correct verb form to complete the sentences.

- 1. If I have enough money next year, I get/will get) my own place.
- 2. When the weather is nice, we go/will go to the park on the weekends.
- 3. If Lynn has time this afternoon, she cleans/will clean her desk out.
- 4. After we graduate in June, we have/are going to have a party.
- 5. If Jonah has the money, he usually **travels/is going to travel** in the summer.

Part 2

Complete the sentences with the simple present or the be going to form of the verb in parentheses.

1.	After he gets home tonight, Carl his room. (clean)
2.	After class ends on Wednesdays, Jake and Molly at the library. (meet)
3.	If Sara has time tonight, she the recycling. (take out)
4.	If I'm free this weekend, I to Mike's graduation party. (go)
5.	If it isn't raining, we soccer in the park on Sundays. (play)
6.	After we play soccer this Sunday, weat the new pizza place, (eat)

Lessons 29–32: Grammar B

Future time continued

May/Might/Could + verb express a possibility in the future.

- We may not go on a trip this year. It depends on our finances.
- The doctor said that I might need to get glasses. I hope not!
- · I could end up paying a lot of money for new glasses.

Will expresses more certainty.

- The doctor will test my vision this afternoon. My appointment is at 2 p.m.
- We'll definitely buy an electric car someday. We want to protect the environment.
- · Katya probably won't be in class tomorrow. She's pretty sick.

Maybe is an adverb that means possibly.

• Maybe we will see you at the coffee shop later.

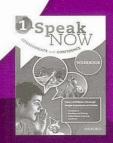
Maybe is not the same as the phrase may be.

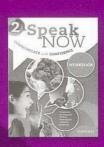
• Maybe I'll see you on Thursday night. But I may be too busy with work.

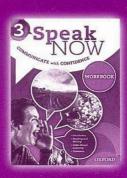
Circle the correct word to complete the sentences.

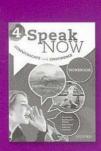
- 1. We definitely may(will)not have printed books in the future.
- 2. I'm not certain, but we may/will not have English teachers someday.
- 3. Students will/could always need teachers—I'm certain of that!
- 4. Maybe/May be we won't use gasoline in the future.
- 5. However, I'm certain that people will/might still drive cars.
- 6. Cars might/will use hydrogen, but other fuels are possible, too.
- 7. Most likely, people **could/will** live longer in the future.
- 8. It may be/maybe possible for cars to fly someday!
- 9. Scientists predict that robots will/could do many jobs in the near future.
- 10. I don't want to be late, so I might/will meet you at the theater at 8:45 p.m.
- 11. It's possible that my car isn't working, so I will/may be late.
- 12. Mara will/might certainly graduate in June—she's taken all the required courses.
- 13. Ronnie will/might find a job right away, but it's hard to find good jobs right now.
- 14. Luke won't/might not have any trouble finding a job—he's very talented!
- 15. I'm not sure what to do after college. I will/might travel for a while.











"Time spent on speaking tasks is the single most important factor in developing confident and fluent speaking."

- Jack C. Richards

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