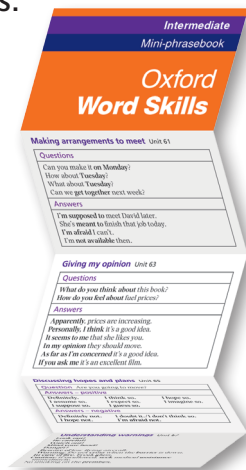


# Oxford Word Skills

## Intermediate Mini-phrasebook

Make your own Mini-phrasebook by following the instructions.

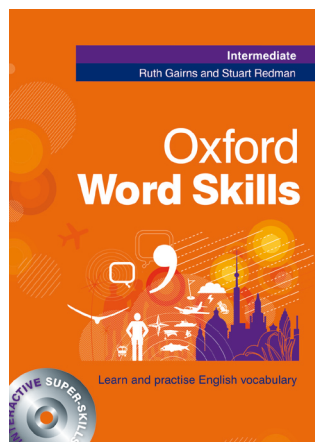
- Print page 1.
- Put page 1 back in the printer.
- Print page 2 on the other side of the paper.
- Cut along the dotted lines.
- Fold the paper.



You now have your Mini-phrasebook!

You can take your Mini-phrasebook with you everywhere, and use it anywhere.

You can find all of these phrases in your copy of **Oxford Word Skills – Intermediate**.



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## Intermediate Mini-phrasebook

# Oxford Word Skills

### Making arrangements to meet Unit 61

#### Questions

Can you make it **on Monday**?  
How about **Tuesday**?  
What about **Tuesday**?  
Can we **get together** next week?

#### Answers

I'm **supposed to** meet David later.  
She's **meant to** finish that job today.  
I'm **afraid** I can't.  
I'm **not available** then.

### Giving my opinion Unit 63

#### Questions

What do you **think about** this book?  
How do you **feel about** fuel prices?

#### Answers

**Apparently**, prices are increasing.  
**Personally**, I think it's a good idea.  
**It seems to me** that she likes you.  
**In my opinion** they should move.  
**As far as I'm concerned** it's a good idea.  
**If you ask me** it's an excellent film.

### Discussing hopes and plans Unit 65

**Question** Are you going to move?

#### Answers – positive

<b>Definitely.</b>	<b>I think so.</b>	<b>I hope so.</b>
<b>I assume so.</b>	<b>I expect so.</b>	<b>I imagine so.</b>
<b>I suppose so.</b>	<b>I guess so.</b>	

#### Answers – negative

<b>Definitely not.</b>	<b>I doubt it./I don't think so.</b>
<b>I hope not.</b>	<b>I'm afraid not.</b>

### Understanding warnings Unit 67

**Look out!**  
**Be careful!**  
**Watch out!**  
**Mind your head!**  
**Danger!**  
**Beware of** low-flying aircraft.  
**Warning:** Do not cross when the **barrier** is down.  
**In case of** fire, break glass.  
**Caution:** If swallowed, seek **medical assistance** immediately.  
No smoking on the **premises**.

## Common exchanges Unit 77

Questions or statements	Answers
Hi. How's it going?	Not bad. And you?
Could you give me a hand?	Yeah, sure, no problem.
What's up with Mark?	I haven't a clue.
What've you been up to lately?	Nothing much.
Take care. See you soon.	Yeah. Cheers.
Hang on. I'll be with you in a minute.	OK, but hurry up.

## Writing a formal letter Unit 78

### A formal letter

Dear Sir or Madam	Yours faithfully
Dear Mr Wu	Yours sincerely

### A less formal letter

Dear Rosa	(With) best wishes
	Kind regards

### An informal letter

Hi, Pavel	Love (from)
	All the best / Take care

## Understanding numbers and measurements Unit 79

1 g OR 1 gm	one gram	1 m	one metre
1 mg	one milligram	1 km	one kilometre
1 kg	one kilo OR one kilogram	£1	one pound
1 t	one tonne	1 p	one pence
1 cl	one centilitre	\$1	one dollar
1 ml	one millilitre	1 c OR 1 ct	one cent
1 l	one litre	10 mph	ten miles an hour
1 cm	one centimetre	20 kph	twenty kilometres an hour

## Understanding abbreviations Unit 79

AIDS	acquired immune deficiency syndrome
EU	the European Union
UN	the United Nations
CV	curriculum vitae
UFO	unidentified flying object
PIN	personal identification number
VAT	value added tax
ISP	internet service provider
DVD	digital versatile disc
IT	information technology
ID card	identity card

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